

AFROTC FORM 48 FAQs

AFROTC Form 48 is a comprehensive plan of your Academic Plan that certifies how and when you will be awarded your Bachelor's Degree. To become an officer in the United States Air Force, you must have a Bachelor's Degree. All Det 003 Cadets must accomplish this plan according to the following:

- a) IAW AFROTCI 36-2011 and further direction from the Det 003 Commander, all Det 003 Cadets will have an AFROTC Form 48 that is complete and signed by their academic advisor and Air Force Science Instructor. This form is required to be re-certified at the beginning of each Fall term. For those of you with Form 48s on file with Det 003, you must sign your form out from the NCOs to accomplish recertification.
- b) AFROTC Form 48 Advisor Meeting Turn-In – Due **LLAB 2**. The Cadet Education Officer will provide a roll sheet where you will indicate your advisor's name, contact information and scheduled meeting date/time planned with your advisor and meeting time/date planned with your Air Force Science Instructor. If you have already accomplished one or both of these meetings and obtained one or both signatures for your Form 48, indicate the academic advisor's name, contact information, and the date/time meeting(s) was accomplished.
- c) AFROTC Form 48 Completed, Signed by Academic Advisor and Signed and turned into your Air Force Science Instructor – Due **LLAB 4**. The Cadet Education Officer will provide a certification role sheet for your signature that this was accomplished. **DO NOT BRING YOUR FORM 48 TO LLAB AND EXPECT SIGNATURES.**

FREQUENTLY ASKED QUESTIONS/STATEMENTS:

Q: What if I haven't declared my major?

A: Yes, you still need to accomplish the AFROTC Form 48. You will indicate General Studies and have a proposed plan that you work out with your Academic Advisor.

Note: You cannot be considered for an AFROTC In-College Scholarship until you have declared a major and have that major as the plan on your signed AFROTC Form 48.

S: I can't get a meeting with my advisor.

A: There are some difficulties in getting a timely appointment with advisors. Explain to them that you are AFROTC and there is required paperwork for you to be part of our program. Most advisors are familiar with our program and products and will readily work with you. We are more than happy to explain to any advisors who are not familiar with our program about this product.

S: My advisor won't sign it.

A: Frequently we get this statement because you bring the advisors a Form that is not filled in or not well thought out. You are to fill it out and present your plan for discussion, changes, and ultimately signature. Again, most advisors are familiar with our program and products and will readily work with you. We are more than happy to explain to any advisors who are not familiar with our program about this product.

S: I don't know where to start.

A: Degree plans are posted on-line and in your school catalog. For most degrees, you merely copy the plan and fill in your elective choices and the order you want to take required and core classes.

Q: I don't know what classes will be offered each semester, how can I write them down?

A: It's a plan and living document. You get to update it when you need too and you are required to update it each fall during recertification.

Q: I'm at a 2-year college, how do I make a 4 year plan?

A: Meet with an advisor at the 4 yr college you plan to attend.

Q: My Form 48 is due tomorrow, what do I do?

A: This is not the program for you.

- Accomplish the Form 48 in pencil
- The AFROTC Form 48 stays in your cadet file. You must sign it out with the NCOs for changes.
- Each Fall term, recertify the Form 48
- Each Fall term, add, delete, change classes that you took/did not take (the recertification takes care of showing that you can still accomplish your plan on time even with the changes).
- You are required to talk to your Air Force Science Academic Instructor prior to changing majors.