Hello \_\_\_\_\_\_\_\_\_\_\_,

Your JOB TITLE position is part of [JobCITE](https://uh.edu/provost/university/qep/student-opportunities/jobcite/) program. JobCITE connects on-campus employment to co-curricular learning. It is a partnership between the Cougar Initiative to Engage and University Career Services.

The goals of JobCITE are for students to gain real-world, transferable skills through work-study positions and for students to be able to communicate what they learned at the JobCITE when talking to future employers or in interviews for graduate or professional school.

We will do this through two or three JobCITE conversations during the academic year. We will discuss four questions:

* How does your job fit in with your courses?
* What are you learning here that is helping in your courses?
* What have you learned in your courses that you can apply here at work?
* Can you give me a couple of examples of things you have learned that you think you will use in your planned career?

Do not worry. I will not put you on the spot. Before the conversation, which I plan to hold TIMEFRAME, you have a chance, during work time, to jot down your thoughts on these questions through a survey which you will receive by email on PLANNED SURVEY DATE.

It is fine if you still are not sure how to answer some of the questions even after some thought. We will work on this together.

I am excited to be part of JobCITE. I hope this program will enhance your experience here.

Best regards,

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