

Bayou Oaks Review Calendar for 2020-2021 Year of Residence
Updated 10/30/19

- December 13, 2019 DEADLINE to submit Bayou Oaks Fraternity/Sorority Townhouse Application packet to the Center for Fraternity & Sorority Life. This includes House Corporation proof of incorporation with the State of Texas and the ability to sign a townhouse master lease with the university. If applicable, deposit waiver request will be due at this time as well. Housing corporations must reconcile all past due balances by this date in order to be eligible for reapplication.
- Jan. 20 – Feb. 28, 2020 Bayou Oaks Review Committee reviews applications and, if needed, conducts personal interviews with interested Alumni/Housing Corporation Officers.
- March 6, 2020 Bayou Oaks Review Committee makes recommendations to the Assistant Vice President for Student Affairs – Student Life, who will consult with the Vice President for Student Affairs regarding recommendations.
- March 16, 2020 House Corporations and Chapter Officers receive notification of their application status.
- March 23, 2020 Requests to appeal application decision must be submitted by this date (5 business days after application status).
- April 1, 2020 Master License Agreements provided to Housing Corporations.
- April 15, 2020 DEADLINE for signed Master License Agreements, authorized by the Housing Corporation, to be returned to the University.
- August 1, 2020 First date of New License (Master with Housing Corporation and Individual with Student Housing and Residential Life).

Bayou Oaks Review Criteria and Committee

Initial Requirement - Ability to provide proof of a functioning housing corporation that is:

- Incorporated within the State of Texas
- Able to sign a townhouse master lease with the university
- Full participation in the Fraternal Excellence Program (FEP)

50% - Housing Corporation Structure and Sustainability

- Appropriate number of housing corporation board members
- Occupancy history for the previous three years
- Relationship with chapter advisory team
- Financial solvency of housing corporation/current payment status with University
- Housing and residency policies and expectations
- Communication strategies with undergraduate leaders

25% - Final scores from the Fraternal Excellence Program (FEP)

25% - Chapter standing with the University/governing council including:

- Disciplinary action taken by the Dean of Students Office
- Council standards violations
- Academic probationary warnings and/or sanctions
- Dollar amount in damage to the facility

A review committee will annually review townhouse activity and recommend if a chapter will obtain/retain its house. The review committee will consist of the following individuals:

Director, Center for Fraternity & Sorority Life
Assistant Director, Residential Life
Dean of Students or his/her designee
Executive Director, Business Services or his/her designee
Fraternity/Sorority Housing Coordinator
Residential Life Coordinator
(2) Student Representative(s) from 5 Fraternity/Sorority Councils
UH Police Department Representative
UH Facilities Management Representative

Bayou Oaks Review Process – Two-Year Option

Chapters considered to have an excellent history within Bayou Oaks (as defined by the listed requirements) will be permitted to apply for a two-year period if they so choose. Chapters granted a two-year option will not be required to submit an additional application for the following year, and will be granted occupancy until the following two-year application period (i.e. if granted for 2018-2019 leasing period, chapter would not need to reapply for housing until review for 2020-2021 leasing period).

Requirements:

- Chapter must be interested in remaining in their current townhouse for the upcoming 2 years (not interested in changing townhouse)
- Chapter must have an organizational conduct history free of probationary and/or suspension status from the previous 2 years
- Chapter must have a 2-year history of full completion of the Fraternal Excellence Program
- Chapter must have averaged a 3.00 chapter term GPA since their previous application (1-year for each year app, 2-year for 2-year app)

Chapter must not have ended each of the previous years of the agreement timeline with any outstanding debt and/or past due balances.

NOTE: Chapters granted a two-year option will continue to sign yearly master license agreements each leasing year, but will not be required to participate in the review process during their two-year option.

Bayou Oaks Review Process - Appeals

Chapters/housing corporations wishing to appeal the final recommendation/decision of the Bayou Oaks Townhouse Review Committee shall adhere to the following appeal request guidelines:

- Chapter/housing corporation may submit a request for appeal directly to Dr. Richard Walker, Vice President for Student Affairs and Enrollment Services, at rwalker2@uh.edu.
- Request for appeal must be submitted no later than 5 business days after the receipt of the outcome letter.
- Appeals will be considered regarding the proposed townhouse location, probationary status, or townhouse removal.
- Appeals may include, but not be limited to, the following supporting information:
 - Concerns with the chapter's/housing corporation's experience with the review process;
 - Issues with severity of sanction;
 - Evidentiary support that counter-acts any claims made by the Review Committee;
 - Documented plan to improve the issues/concerns outline in the Bayou Oaks Review Process outcome letter.