Hines College of Architecture and Design Commencement 2024

COMMUNICATION #1

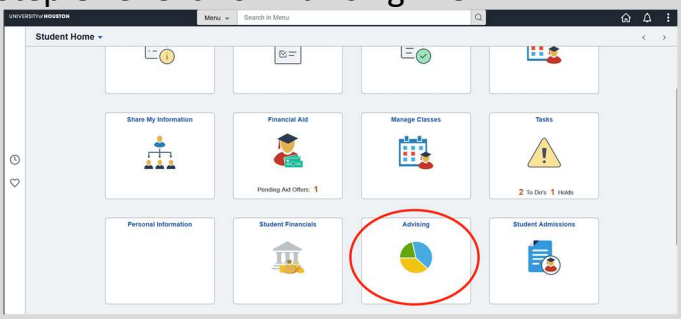
Be Prepared:

1. Ensure your contact information is correct in AccessUH.
    a. Your degree will be physically mailed to the address you have provided on your student account. Any issues with its delivery or your degree completion will be communicated through the preferred phone number and/or email.
2. Request a Degree Audit from your Advisor by filling out this survey.
    a. This is how your advisor will know you plan to graduate this spring. This survey was sent out previously, so if you have already filled it out, you do not need to submit it more than once. However, if you are unsure if you have submitted your response, err on the side of caution and submit again.
    b. **This is a requirement.** It is to ensure your advisors can address any outstanding issues that may stall your graduation.
3. Apply for Graduation on or after November 6, 2023
    a. Your application will not be processed until you have completed your final classes in the spring.
    b. You do not have to wait to hear back from your Advisor about your Degree Audit to complete this step.
4. Mark your calendar for the Important Dates listed below.
5. Be on the lookout for further communication from the CoAD and UH.
    a. You can find university-wide updates at this link.

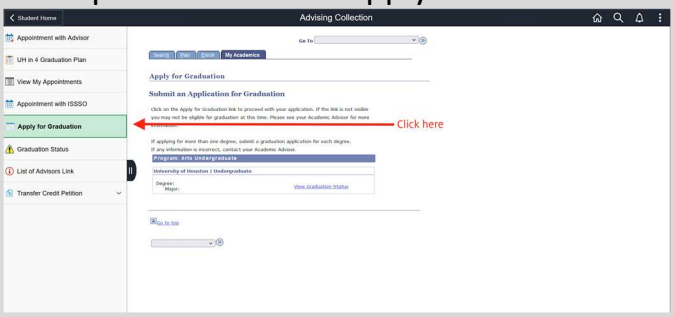
How to Apply for Graduation:

Students must apply to graduate through myUH Self Service.

Step One: Click on Advising Tile



Step Two: Click on "Apply for Graduation"



Important Dates:

1. Regular Filing Period: November 6, 2023- March 1, 2024
    a. Apply for graduation for a $25 non-refundable fee
2. Late Filing Period: March 2, 2024- March 29, 2024
    a. The fee for the late filing period is $50, non-refundable.
    b. If you do not apply by the final date, your degree will not be conferred in Spring of 2024 and your graduation will be delayed.

Gerald D. Hines College of Architecture and Design
UNIVERSITY OF HOUSTON