



Division of Administration and Finance  
Department of Public Safety

## Press Release

FOR IMMEDIATE RELEASE

Cydney Rax  
Administrative Assistant  
Risk Management Department  
Phone: 713-743-8027  
crax@uh.edu

### **OBTAINING EMPLOYEE DRIVER RECORDS IS NOW QUICK & ECONOMICAL**

Houston, February 24, 2011 - UH Departments that need to run motor vehicle record (MVR) checks on current employees or job applicants can now receive quicker and less expensive results thanks to a new contractual agreement to request driver records online through the Texas Department of Public Safety.

Previously, the Risk Management Department would submit MVR's to the state and would wait approximately two weeks for the results. However, with the online record request system, bulk records can be viewed within minutes. The new system eliminates the need for "rush" requests and will save the university approximately \$1,000 annually. However, any out-of-state requests for new employee candidates relocating to Texas will cost a nominal fee.

All departments requesting MVR's should begin using the updated form located in the Related Links section at:

<http://www.uh.edu/risk-management>

Completed forms may be faxed to 713-743-8035, or hand delivered to Room 183, General Services Building, Bay 17.

Old versions of the form should be deleted.

For more information, contact the Risk Management Department at 713-743-5858.

---

#### About the University of Houston

The University of Houston, Texas' premier metropolitan research and teaching institution, is home to more than 40 research centers and institutes and sponsors more than 300 partnerships with corporate, civic and governmental entities. UH, the most diverse research university in the country stands at the forefront of education, research and service with more than 35,000 students.