

Finance System Leadership Group Meeting Minutes May 9, 2012

Attendees: George Anderson, Christopher Burton, Cathy Bye, Tony Carpenter, Jean Carr, Catherine Chan, Mike Chang, David Ellis, Mike Glisson, Margie Hattenbach, Karin Livingston, Keith Martin, Theresa Meneley, Darlene Pullin, Val Walden, Samantha Yurus

Status and Schedule of Upgrade to 9.1

- Keith handed out a Finance Upgrade schedule, which he also emailed to the FSLG before the meeting. The upgrade windows are still July 12-17 or July 19-24.
- Since the last meeting (April 10), Catherine created a Sharepoint site for us to post testing information. Functional leaders at UH (Karin, Samantha, Christopher, and Margie) were given update access to the Sharepoint site, as well as a few others. All campuses can at least view it. Email Catherine if anyone else needs update or view access to the Sharepoint site.
- Lists of items to test are in the “Shared Documents” folder in Sharepoint while problems found during testing and resolutions are in the “Tasks” folder.
- Catherine will add columns to the Tasks folder so that we can see the date the task was created and last modified.
- On April 30, Mike Chang entered about 97% of the retrofits in the test database. His group is now working on resolving problems reported in Sharepoint.
- ES hired a contractor to help Ming Twu (DBA) to apply required upgrade patches and assist Mike Chang with other upgrade tasks.
- ES will try to complete another upgrade pass by May 18. They will then add the retrofits in about one day. The new upgraded database, which will be a copy of FSPRD from mid-April, will then be available for testing. In the meantime, we should continue to test the current upgrade database based on FSPRD data as of July 12, 2011.
- The group decided that a “go/no go” decision for the upgrade would be made by June 15 in order to give adequate time for training. We don’t want to spend time training users and then post-pone the upgrade.

Next Meeting

- Mike Glisson will schedule another meeting for May 30 to assess our progress.