Finance System Leadership Group Meeting Minutes
November 25, 2013

Attendees: George Anderson, Jean Carr, Catherine Chan, Mike Chang, David Ellis, Mike Glisson, Margie Hattenbach, Keith Martin, Usha Mathew, Craig Ness, Val Walden

PeopleSoft Tools Patch 19, December 8, 2013

- Mike Chang said that Enterprise Systems was planning to upgrade from PS Tools 17 to 19 on December 8, 2013.
- This upgrade is needed to correct problems with integration broker, web logic, and Java. End users should see little or no difference.
- One difference that has been noted in FS91TST is that the bottom row is cut off on some pages with multiple-row grid displays. Mike will attempt to correct the problem and notify the FSLG when the correction is in FS91TST.
- Catherine Chan will contact Patty Benoit in UH Student Accounting to perform some tests with the integration broker.
- Notify Mike Chang of any problems in FS91TST by December 5. If there are no problems, the upgrade will occur on Sunday, December 8, when the HR/Student System is scheduled to have the same upgrade.

Texas Identification Number System (TINS) Change, March 2014

- Beginning in March 2014, the Texas Comptroller's Office will be assigning a random TINS number starting with 7 for individuals. This will replace the current TINS number, which starts with 2 followed by the individual's SSN.
- Catherine Chan, Samantha Yurus, and Mike Chang have been working on this project for UH System.
- Some of the processes that will be tested include:
  - Adding/changing vendors in the UHS vendor file
  - Vendor payment process
  - Student refund process
  - Vendor hold process
  - Payroll reimbursement process from the state

Update on Travel Management RFP

- Four vendors responded to the UH System travel management RFP.
- A System-wide committee evaluated the proposals and submitted their scores to UH Purchasing to compile.
- Purchasing will be sending the evaluation results to the committee later today.

Update on Grants and Related Modules Implementation

- Grants and the related modules of Accounts Receivable, Project Costing, Billing, and Contracts are scheduled to be implemented at UH in December 2014.
- Other campuses may utilize it, if they wish.

New Maintenance Packs

- We are currently on PeopleSoft 9.1, Maintenance Pack 1. Mike Chang is working with the DBAs to apply MP 11 and then MP 12 Delta to the DEMO database.

- Mike's group will analyze the maintenance packs to determine what needs to be retrofitted in FSPRD.
- Following retrofitting and testing, the maintenance packs could be applied to FSPRD as early as March or April 2014.
- After these maintenance packs are applied, Mike plans to apply new maintenance packs as they are made available by Oracle, so that we stay more current. This should also make it easier for us to perform future upgrades of the application.

Next Meeting
- The group will meet again in four months, unless other reasons arise that require a meeting.
- Mike Glisson will schedule the meeting in Outlook.