

Cullen Performance Hall Advisory Committee

October Meeting

October 13, 2017, 3pm

MINUTES:

- I. Call to Order

- II. Old / Unfinished Business
 - a. Events
 - i. Planned:
 1. 44 Internal (non-profit) events
 2. 36 external events
 - ii. Need 36 internal & 48 external
 1. 2 internals = 1 external
 2. Really just need 8 external events to break even on budget
 3. But still booking events and there are lots of holes
 - b. Ended FY17 in the black! YAY!
 - i. Over \$20,000
 - c. FY18 Budget: \$1.260 includes ticket sales & revenue
 - i. \$510,00 in revenue for ticket sales to cover the rest
 - d. FY17 Events
 - i. 31 internal & 21 external
 - ii. But we were down Sept, Oct. and most of Nov.
 - e. [Instagram, Facebook, & Twitter accounts created](#)
 - i. Will be represented at the Cougar Resource Fair
 - f. Building Information
 - i. Harvey Damage
 1. Water came through the ceiling, not from ground
 2. 4th & 3rd floor on the north-east side saw the most damage
 3. Minimal damage on the 2nd floor north-east side
 4. Stage-left area and storage closet are offline due to water
 5. The water got into power cables, 7 ClearComm headsets, & 3 belt packs
 6. Information was turned in to insurance, totaling \$10,000 to \$12,000, does not include the roof damage
 7. UH is doing a roof study across campus for total damage costs
 - ii. Rigging points & loads will be addressed and assessed by WP Moore
 - iii. Texas Scenic will also conduct a rail survey to make sure it's up to code.
 - g. Employees
 - i. Tech. Manager: Chris Lee started Aug. 28.
 - ii. Ticket Office Asst. Manager:
 1. Phone interviewed 7 candidates
 2. 3 will be brought to campus for further interviewing

- III. Recent Events
 - a. Classes were hosted for 3 days after Harvey as AAH was flooded
 - b. Bamboo concert – 184 tickets sold

- c. Garrison Keillor w/ Symphony – good show
 - d. Kansas – 997 tickets sold, great setup
 - e. A&F Event went great, except littering and cart parking outside
 - f. Da Camera/Robert Glassber Experience – >900 tickets sold
- IV. Up-coming Events
- a. 10/20 - Shopkins
 - b. 10/22 -Human to Divine Super Human
 - c. 11/3 - Moth (rescheduled)
 - d. 11/10 - Da Camera & Tiempo Libra (displaced from Harvey)
 - e. 10/30 - [1st Cullen Performance Hall Blood Drive](#)
- V. New Business
- a. [New electronic ticket](#)
- VI. Adjournment