

**UNIVERSITY OF HOUSTON  
Campus Facilities Planning Committee  
Request for Project Approval Form**

1. **Project Number:** N/A
2. **Project Name:** Campus Facilities Planning Committee Bylaws
3. **Committee Date:** May 19, 2010
4. **Requesting Department:** Plant Operations
5. **Contact Names & Phone Numbers:** Dave Irvin ext. 2-5579
1. **Presenter:** Dave Irvin
6. **Description of Request:** Update Bylaws for the Campus Facilities Planning Committee

7. **Background Information:** The current role and scope of the Campus Facilities Planning Committee (CFPC) was drafted eleven years ago by the VP of Administration and Finance at the time (currently the CFPC does not have bylaws). In the intervening years the actual operations procedures of the committee have evolved to reflect successive administration.

Among the changes that have been adopted into practice are:

1. A representative of Staff Advisory Council
  2. At the direction of the EVC/EVP of Administration and Finance, the AVC/AVP of Plant Operations as committee chair.
  3. Committee has allowed each area to designate their representative including a replacement representative.
  4. Several items in the original scope are now being covered by the other campus groups.
- New bylaws are proposed which bring the CFPC policies and procedures into alignment with its practice over the last few years.

8. **Cost of Project:** N/A
9. **Source of Funding:** N/A
10. **Proposed Start Date**