



Division of
Administration & Finance

UNIVERSITY OF **HOUSTON**

System's Chief Financial Officer Meeting

February 16, 2023

11:30am – 1:00pm

In Person Meeting – Suite 226 E. Cullen Building
Meeting Agenda

Raymond S. Bartlett, UHS/UH
Mark Denney, UHCL
David Oliver, UH/UHS – Facilities
Dr. Emily Messa, UHS/UH – Administration

Kim Thomas, UHD
Dr. Beverly Shuford, UHV
Karin Livingston, UH/UHS - Finance

11:30 – 12:30pm (Meeting and Lunch)

1) Board Agenda Items

- a. Reviewed Board of Regents presentation information for Endowments Management; Facilities, Construction & Master Planning; and Finance & Administration meetings.

2) Campus ID Card, POS Implementation, and Chartwells Contract

- a. Testing of the new POS system is ongoing and the soft go-live is during spring break.
- b. There are multiple campus card options that will be reviewed after the change in POS.
- c. Reviewed the Chartwell's proposal for a contract extension, which will help to reduce the meal plan rates for students despite the rising prices.

3) FCM 3% Construction Fee for 2024 SSC

- a. The SSC fee addresses services up to the point where the contract begins (planning, programming); the project management fee addresses the costs of management of the actual project.
- b. The proration of the SSC fee is based upon the gross square footage of each institution as self-reported to the THECB.

4) Open Discussion

- a. All campuses will continue to review the SSC.

12:30pm – 1:00 (Closed Session with the CFOs)

Next System's CFOs Meeting (in-person):

Date: March 16, 2023

Time: 11am-1pm

Location: Ezekiel W. Cullen Building, Room 226