

College/Division Administrator Meeting  
Room 302, Melcher Hall  
August 9<sup>th</sup>, 2018 - 9 AM to 10:30 AM

Agenda

Valerie Coleman-Ferguson, Associate General Counsel  
Kate Hammons, Immigration Specialist

- H-1B Updates
- Permanent Residency Process Update
- Foreign National Addendum

Pam Muscarello, Executive Director Business Operations Division of Research  
Cris Milligan, AVP for Research Administration

- Update on PS Grants Implementation for Internal Awards, Research Investments, and TRIP
- DOR-Funded Faculty Startup
- Introduce new Executive Director for Data, Assessment, and Information Technology –  
Mohamman Saklayen

Penny Maher, Research Compliance Specialist, Research Integrity and Oversight, Division of  
Research

- Conflict of Interest in Research Policy Change and Rollout

Omar Maglalang, Lead Analyst Annual Giving

- Cougar Countdown and alumni participation

Karin Livingston, AVP for Finance & Controller

- Senator Boris Miles Spot Bid Fair reminder
- Tejas Office Products Orders by Voucher
  - Consideration of requiring P-Cards
  - Alternative ideas
- New UH Branding Policy Draft
- Departmental HUB Vendor Showcases
- Proposed guidelines for travel before and after conferences

Other items from the group