

College/Division Administrator Meeting
Room 302, Melcher Hall
March 9, 2017, 9 AM to 11 AM

Agenda

Sandra Armstrong, Executive Director of Operations, Human Resources

- Introduction of David Navarro, Director of Payroll
- HR Updates

Valerie Coleman-Ferguson, Associate General Counsel

Kate Hammons, Immigration Specialist

- Suspension of Expedited H-1B Visa Processing

Andy Startz, Bursar

- Posting and Reconciling Student Fees

Pam Muscarello, Executive Director of Business Operations, Division of Research

- Who Does What in the Division of Research
- 2072 to 2091 Fund Code Migration
- Updated Termination Clearance Policy as it relates to Research Situations

Beverly Rymer, Executive Director, Office of Contracts and Grants

Javeria Kazi, Assistant Director, Office of Contracts and Grants

- PeopleSoft Grants Implementation

Mike Glisson, Assistant VP for Finance and Controller

- Spot Bid Fair, May 8-9, 2017
- Purchasing Update
- Concur Update

Other items from the group