

REQUEST TO BUDGET  
NEW REVENUE

Division \_\_\_\_\_ Department \_\_\_\_\_

Cost Center Title \_\_\_\_\_ Cost Center \_\_\_\_\_

Budgeted During Budget Cycle:

Estimated Fund Balance \_\_\_\_\_

Estimated Revenue \_\_\_\_\_

Endowment Earnings \_\_\_\_\_

Total Income \_\_\_\_\_

Estimated Carryforward \_\_\_\_\_

Personnel \_\_\_\_\_

M&O \_\_\_\_\_

Total Expenditures \_\_\_\_\_

ACTUAL FUND BALANCE FY \_\_\_\_\_

NEW REVENUE RECEIVED \_\_\_\_\_ Date Received \_\_\_\_\_

AMOUNT REQUESTING TO BE BUDGETED \_\_\_\_\_

Why was this new revenue unforeseen?

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How will this new revenue be expended in FY \_\_\_\_\_?

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APPROVALS:

\_\_\_\_\_  
Department Chair                      Date


\_\_\_\_\_  
Business Administrator                      Date

\_\_\_\_\_  
Dean    Date

\_\_\_\_\_  
Vice President                                      Date

Revenue Budget Account Values (B40XX) Houston System			
Budget	Budget Account/Actual Account	Cross Reference	Actual
Account	Description		Account Range
B4001	TUITION		40100-40299
B4002	DESIGNATED TUITION		40300-40499
B4003	STUDENT SERVICE FEES		40500-40699
B4004	OTHER FEES		40700-40999
B4005	REMISSIONS AND EXEMPTIONS		41000-41099
			55500-55999
B4006	GENERAL REVENUE APPROPRIATION		41100-41103
			41106-41111
			41113-41299
B4007	OTHER GENERAL REVENUE		41400-41499
B4008	STAFF BENEFITS		41300-41399
B4009	HIGHER EDUCATION ASSISTANCE		41105-41105
			41500-41599
B4010	FEDERAL GRANTS AND CONTRACTS		41600-41799
B4011	INDIRECT COST RECOVERED - FED		41800-41899
B4012	FED PASS THRU FROM STATE AGENC		41900-41999
B4013	IDC RECOVERED - FED PASS THRU		42000-42099
B4014	STATE GRANTS AND CONTRACTS		42201-42299
B4015	INDIRECT COST RECOVERED - STAT		42100-42199
B4016	STATE PASS THRU FROM STATE AGN		42401-42403
			42406-42408
			42410-42499
B4017	IDC RECOVERED - STATE PASS THR		42300-42399
B4018	LOCAL GRANTS AND CONTRACTS		42500-42599
B4019	IDC RECOVERED - LOCAL		42600-42699
B4020	PRIVATE GIFTS		42900-43099
			44400-44428
			44440-44440
B4021	PRIVATE GRANTS AND CONTRACTS		43100-43100
			43102-43199
B4022	IDC RECOVERED - PRIVATE GRANT		42800-42899
B4023	IDC RECOVERED-PRIVATE CONTRACT		42700-42799
B4024	INC/DEC IN FAIR VALUE OF INV		43200-43299
B4025	OTHER INVESTMENT INCOME		43300-43499
B4026	ENDOWMENT INCOME DISTRIBUTION		43500-43599
B4027	SALES AND SERVICES - E&G		43600-43630
			43634-43999
B4028	SALES AND SERVICES - AUXILIARY		43631-43633
			44000-44399
B4029	OTHER SOURCES		44429-44439
			44441-44799
B4030	AMONG FUNDS-MANDATORY		44801-44899
B4031	AMONG FUNDS-NON-MANDATORY		44900-44999
B4032	AMONG COMPONENTS-MANDATORY		44800-44800
			45000-45099
B4033	AMONG COMPONENTS-NON-MANDATORY		45100-45199
B4034	ENCUMBRANCES		45200-45299
B4035	FUND BALANCE		45300-45399
B4036	RECOVERED COSTS		50050-50099
B4037	SHARED APPROPRIATIONS		41104-41104
B4038	GEN'L REV - SALARY INCREASE		41112-41112
B4039	LICENSE PLATE SCHOLARSHIP		42200-42200
B4040	TEXAS GRANT PROGRAM		42400-42400
B4041	TCWS (TX COLLEGE WORK STUDY)		42404-42404
B4042	TASP (DEVELOPMENTAL EDUC)		42405-42405
B4043	TEXAS EXCELLENCE FUND		42409-42409
B4044	ENDOWMENT TRANSFER		43101-43101

Commitment Control

	Header BU: 00730	University of Houston System	Run Date: 01/07/2009
	Fiscal Year: 2009	<b>BUDGET JOURNAL ENTRY DETAIL</b>	Run Time: 03:15:44
	Acctg Period: 2		

Journal ID: 0001685298      Budget Entry Type: **Adjustment**      Ledger Group: **REVEST**  
Date: 10/09/2008      Edit / Hdr Status: None      Created By: 087138 Loya,Kristi R  
Description: Request to budget new revenue received from the Ministry of Education and Training of Vietnam on Dr. Halasvamani's VOSP cost cntr: [REDACTED]  
[REDACTED] Funds will be used for expenses in support of graduate student Sau Doan Nguyen.

Line #	Account	Fund	DeptId	Prog	Project	Bdgt Ref.	Stat Code	Stat Amt.	Line Ref	Line Description	Amount
1	B40XX	4041	H0XXX	DXXX	NA	BP2009				XXXXXXXXXXXX - XXXXXXXX	-27,000.00

Totals for Journal: 0001685298      Total Lines: 1      Total Debits: **27,000.00**      Total Credits: 0.00


Signatures \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Approval: \_\_\_\_\_

Created By: 0087138 Loya,Kristi R      Date Printed: 01/07/2009      Journal Dt.: 10/09/2008

Step	Status	Date Timestamp	User ID	Name
0	I	10/23/2008 12:54 PM	0083018	Cotright,Lasaundra B
1	A	10/23/2008 12:54 PM	0083018	Cotright,Lasaundra B
2	A	10/23/2008 02:58 PM	0081602	McGhee,Frederick D
3	A	10/24/2008 08:57 AM	0085534	Ness,Edward Craig
4	A	10/28/2008 09:09 AM	0004376	Chiang,Hsiu-Lin

Comments

Commitment Control

 <b>Header BU:</b> 00730 <b>Fiscal Year:</b> 2009 <b>Acctg Period:</b> 2	University of Houston System <b>BUDGET JOURNAL ENTRY DETAIL</b>	<b>Run Date:</b> 01/07/2009 <b>Run Time:</b> 03:17:31
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**Journal ID:** 0001685298      **Budget Entry Type:** Adjustment      **Ledger Group:** ORG  
**Date:** 10/10/2008      **Edit / Hdr Status:** None      **Created By:** 0087138 Loya,Kristi R  
**Description:** Request to budget new revenue received from the Ministry of Education and Training of Vietnam on [REDACTED]      **Post Date:** 10/28/2008  
 Funds will be used for expenses in support of graduate student Sau Doan Nguyen.

Line #	Account	Fund	Deptld	Prog	Project	Bdgt Ref.	Stat Code	Stat Amt.	Line Ref	Line Description	Amount
1	B50XX	XXXX	H0XXX	DXXX	NA	BP2009			0	xxxxxxxxxxxxxx	27,000.00

**Totals for Journal:** 0001685298      **Total Lines:** 1      **Total Debits:** 0.00      **Total Credits:** 27,000.00

**Signatures** \_\_\_\_\_ **Date** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Approval:** \_\_\_\_\_  
**Created By:** 0087138 Loya,Kristi R      **Date Printed:** 01/07/2009      **Journal Dt.:** 10/10/2008

Approval History				
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