

August, 2012

Plant Operations is deploying a university-wide Integrated Workplace Management Systems (IWMS) – FAMIS. FAMIS will be used for facility management and will enable the implementation of on-demand service requests (via the web), scheduled maintenance, and asset management (including building systems, assets, and equipment). FAMIS will be used to track routine maintenance and repairs, housekeeping, ground maintenance, preventive work orders, life safety systems, building systems operation among other tasks. FAMIS will also be used for space management and will be used to determine space utilization, departmental space usage, identifying exceptions to space standards, finding vacancies, analyzing space efficiency, facilities reports, and providing supporting documentation of the UH F&A indirect cost recovery proposals.

Update:

FAMIS

- The FAMIS work order system will go live 09/01/2012. There will be no changes to the method of requesting work to be performed.
- Billable work orders will be automatically billed weekly. Weekly billing will occur on Tuesday evening for work completed through the previous week. Open work orders will be billed as the work is performed not necessarily as the order is completed.
- Multiple work orders may be associated with one “parent” work order. The work orders will have a “parent/child” relationship. Example: A blanket work order for fuel will be the “parent” order whereas the monthly billings for fuel will have a different work order number (child) but the parent will be referenced.
- The file layout of the billing feed to PeopleSoft will change. The work order number will be noted in the Reference Number field on the far right of the 1074 with the parent order number noted in the Chartfield 1 field. By placing the work order number in the reference field, there will be more space in the Description field for work details.
- As work orders are closed out, FAMIS will produce a final report detailing all work and charges for the client department.

Construction Projects/Project Cost Centers

- Currently a process is being set in place to close out projects within 90 days of completion.
- Plant Accounting is researching old project accounts and closing them. Some refunds have been made and if we do need to refund your department we will verify the cost center to be refunded. Through the end of July we had researched and closed approximately 400 project cost centers for completed projects.

YOU ARE THE PRIDE