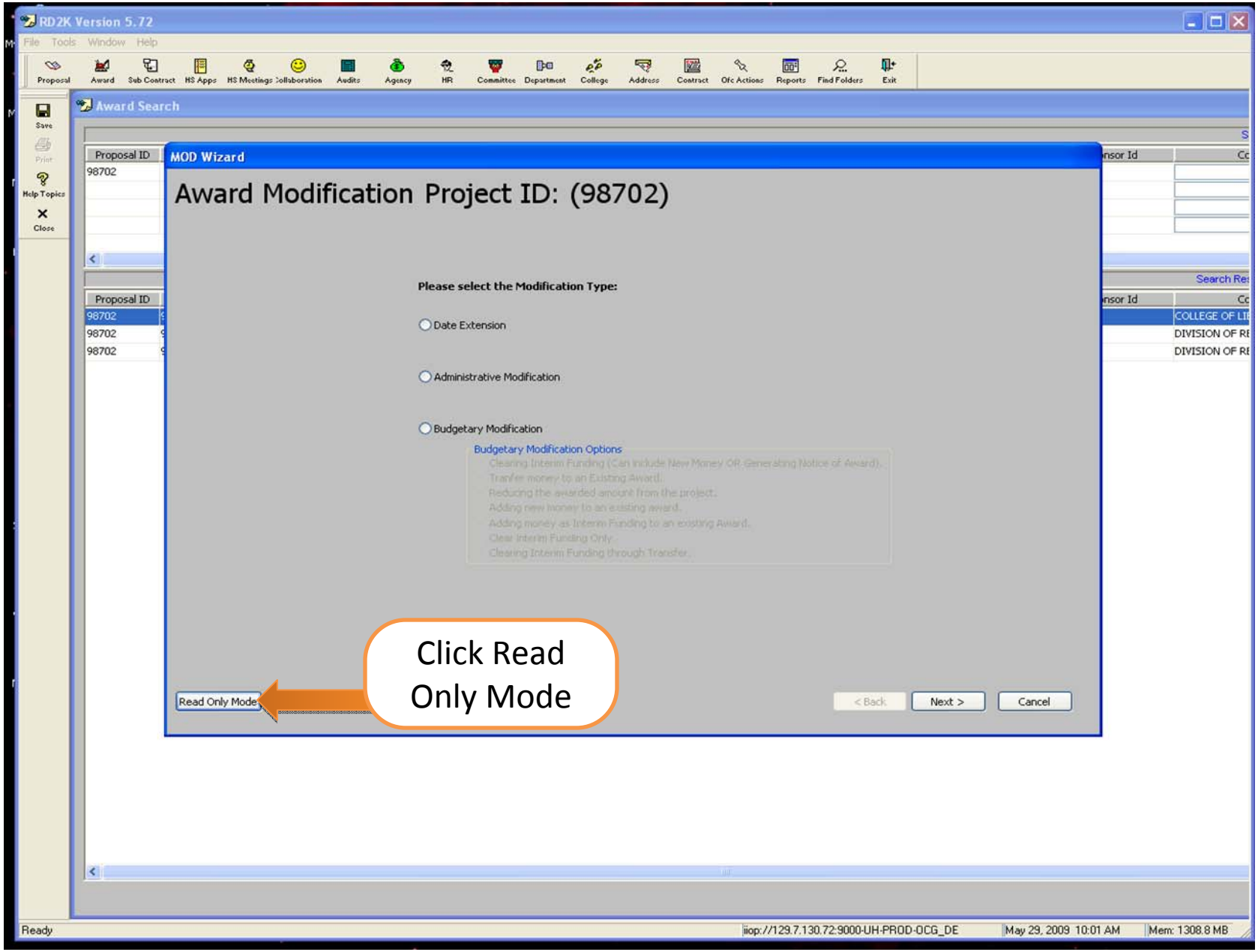
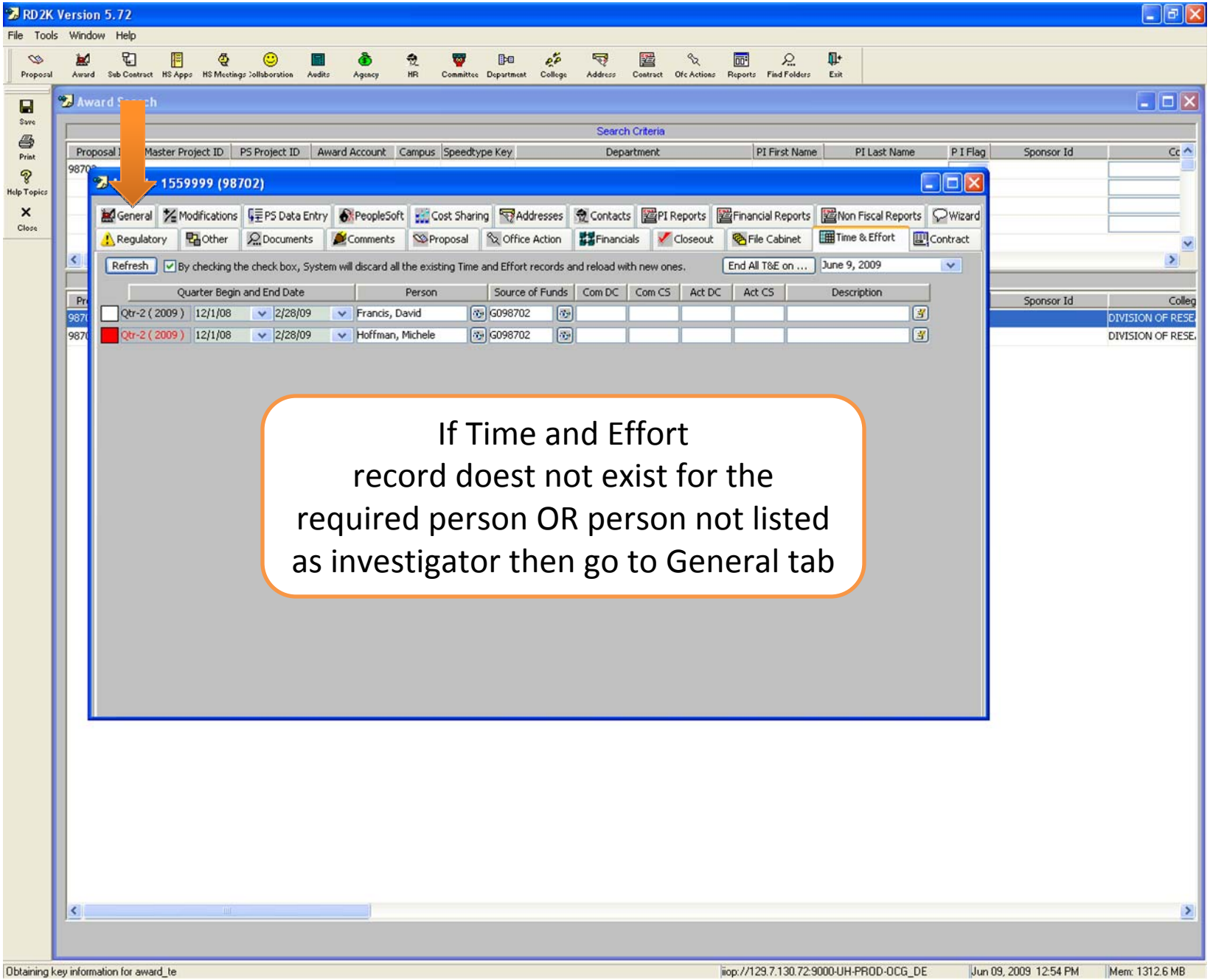
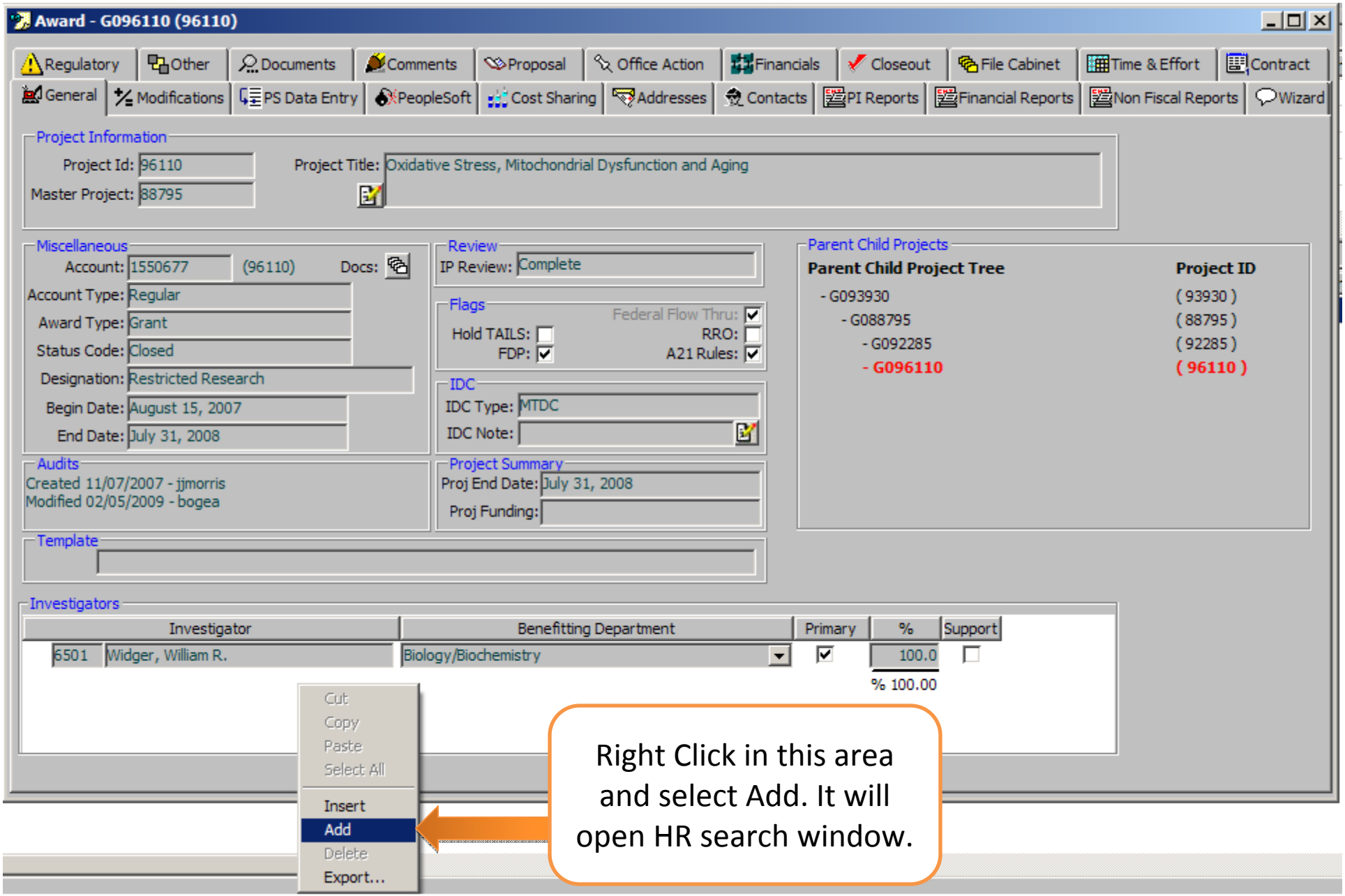
RD2K
EFFORT REPORTING SYSTEM

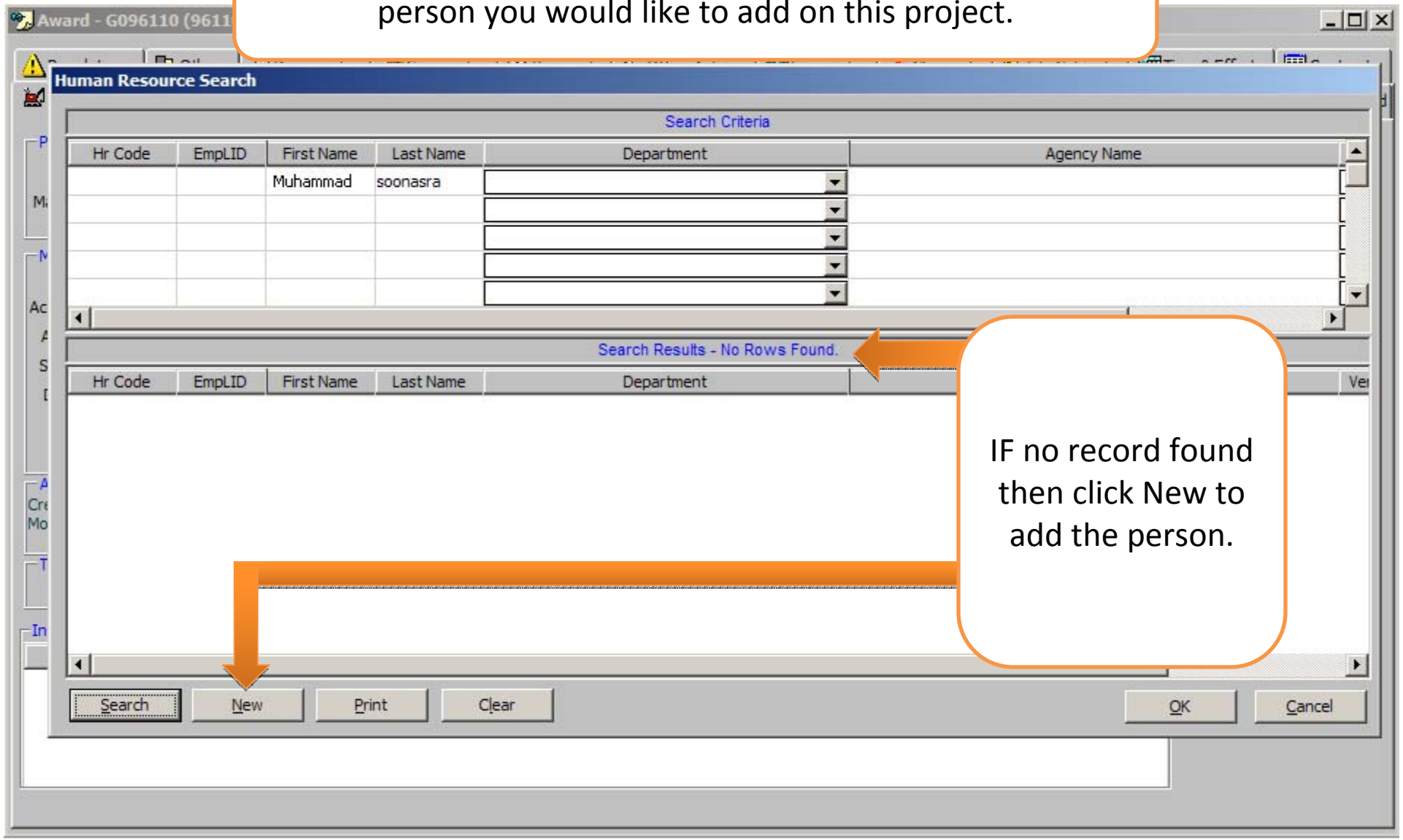
Step by Step instructions
for
Adding a new HR record to RD2K for effort reporting.


RD2K Version 5.72
File Tools Window Help
Proposal Award Sub Contract HS Apps HS Meetings Collaboration Audits Agency HR Committee Department College Address Contract Ofc Actions Reports Find Folders Exit
Award Search
Save Print Help Topics Close
Proposal ID
98702
MOD Wizard
Award Modification Project ID: (98702)
Please select the Modification Type:
Date Extension
Administrative Modification
Budgetary Modification
Budgetary Modification Options
Clearing Interim Funding (Can include New Money OR Generating Notice of Award).
Tranfer money to an Existing Award.
Reducing the awarded amount from the project.
Adding new money to an existing award.
Adding money as Interim Funding to an existing Award.
Clear Interim Funding Only.
Clearing Interim Funding through Transfer.
Click Read Only Mode
Read Only Mode
< Back
Next >
Cancel
Ready
iiop://129.7.130.72:9000-UH-PROD-OCG_DE
May 29, 2009 10:01 AM
Mem: 1308.8 MB

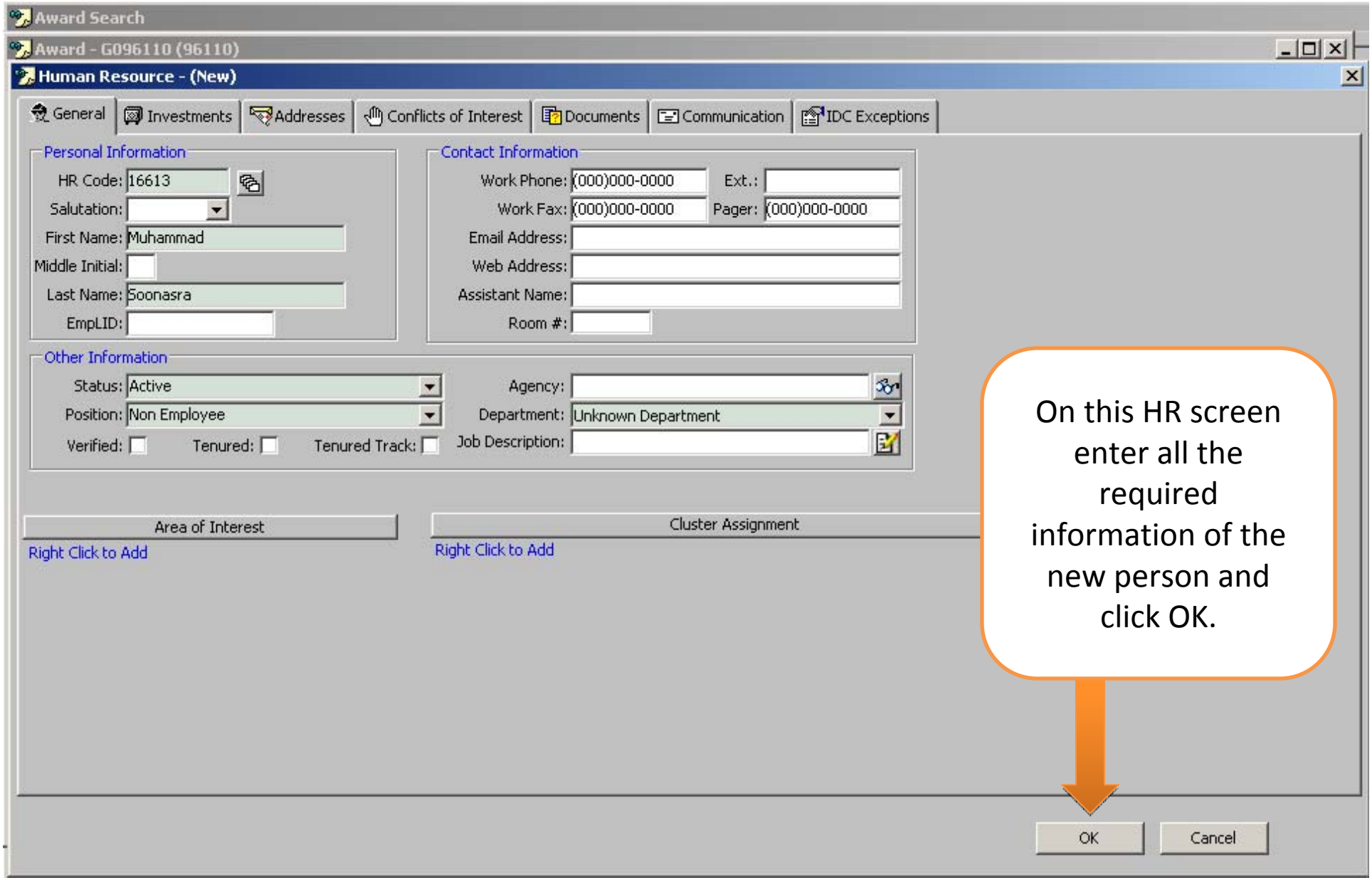

RD2K Version 5.72
File Tools Window Help
Proposal Award Sub Contract HS Apps HS Meetings Collaboration Audits Agency HR Committee Department College Address Contract Ofc Actions Reports Find Folders Exit
Save Print Help Topics Close
Award Search
Search Criteria
Proposal I Master Project ID PS Project ID Award Account Campus Speedtype Key Department PI First Name PI Last Name P I Flag Sponsor Id Co
1559999 (98702)
General Modifications PS Data Entry PeopleSoft Cost Sharing Addresses Contacts PI Reports Financial Reports Non Fiscal Reports Wizard
Regulatory Other Documents Comments Proposal Office Action Financials Closeout File Cabinet Time & Effort Contract
Refresh By checking the check box, System will discard all the existing Time and Effort records and reload with new ones. End All T&E on ... June 9, 2009
Quarter Begin and End Date Person Source of Funds Com DC Com CS Act DC Act CS Description
Qtr-2 (2009) 12/1/08 2/28/09 Francis, David G098702
Qtr-2 (2009) 12/1/08 2/28/09 Hoffman, Michele G098702
Sponsor Id Colleg
DIVISION OF RESE
DIVISION OF RESE
If Time and Effort record doest not exist for the required person OR person not listed as investigator then go to General tab
Obtaining key information for award_te
iiop://129.7.130.72:9000-UH-PROD-OCG_DE
Jun 09, 2009 12:54 PM
Mem: 1312.6 MB

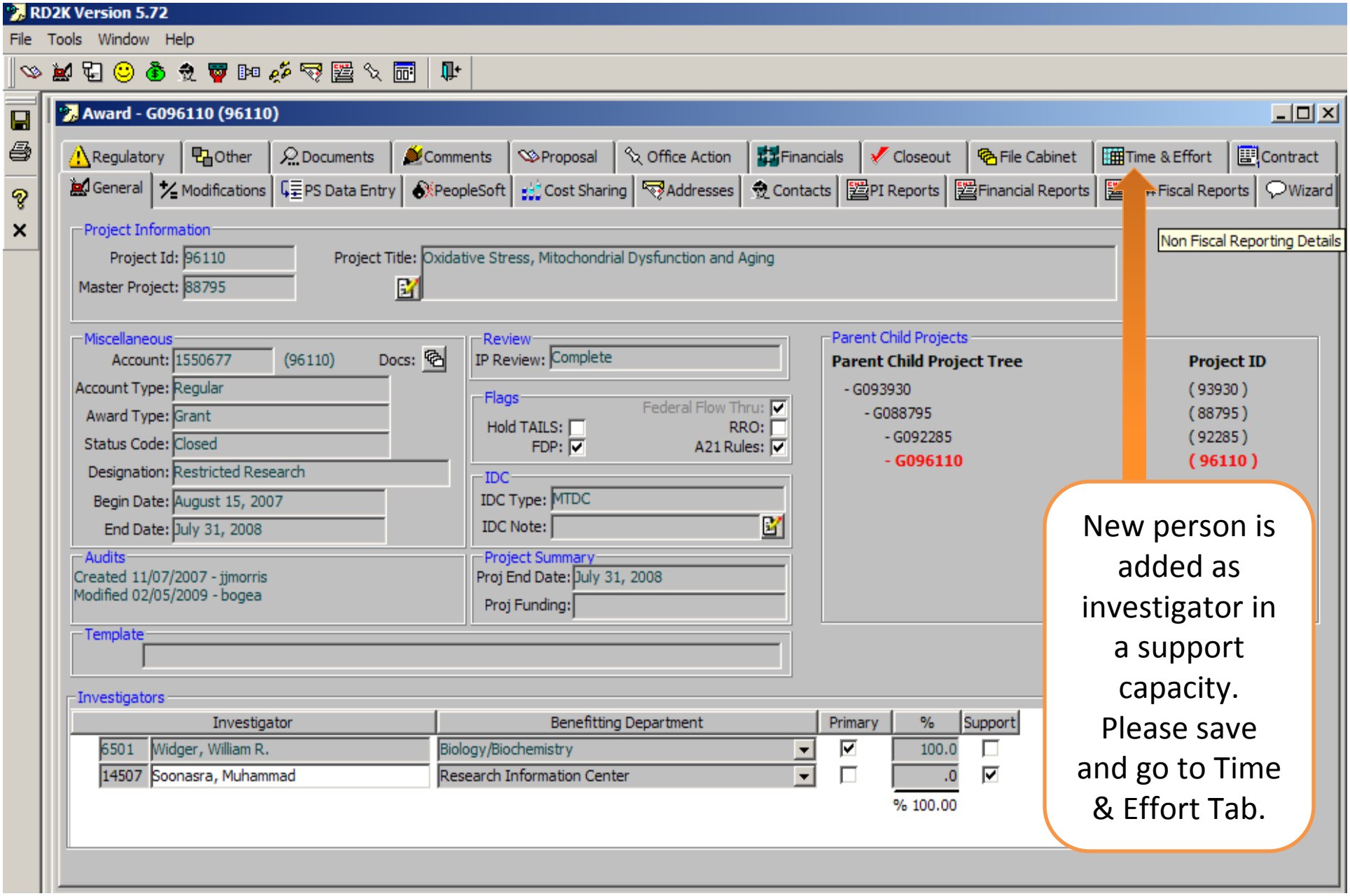

Award - G096110 (96110)
Regulatory
Other
Documents
Comments
Proposal
Office Action
Financials
Closeout
File Cabinet
Time & Effort
Contract
General
Modifications
PS Data Entry
PeopleSoft
Cost Sharing
Addresses
Contacts
PI Reports
Financial Reports
Non Fiscal Reports
Wizard
Project Information
Project Id: 96110
Project Title: Oxidative Stress, Mitochondrial Dysfunction and Aging
Master Project: 88795
Miscellaneous
Account: 1550677 (96110) Docs:
Account Type: Regular
Award Type: Grant
Status Code: Closed
Designation: Restricted Research
Begin Date: August 15, 2007
End Date: July 31, 2008
Review
IP Review: Complete
Flags
Federal Flow Thru:
Hold TAILS:
RRO:
FDP:
A21 Rules:
IDC
IDC Type: MTDC
IDC Note:
Audits
Created 11/07/2007 - jjmorris
Modified 02/05/2009 - bogea
Project Summary
Proj End Date: July 31, 2008
Proj Funding:
Parent Child Projects
Parent Child Project Tree
Project ID
- G093930 (93930)
- G088795 (88795)
- G092285 (92285)
- G096110 (96110)
Template
Investigators
Investigator
Benefitting Department
Primary
%
Support
6501 Widger, William R.
Biology/Biochemistry
100.0
% 100.00
Cut
Copy
Paste
Select All
Insert
Add
Delete
Export...
Right Click in this area and select Add. It will open HR search window.

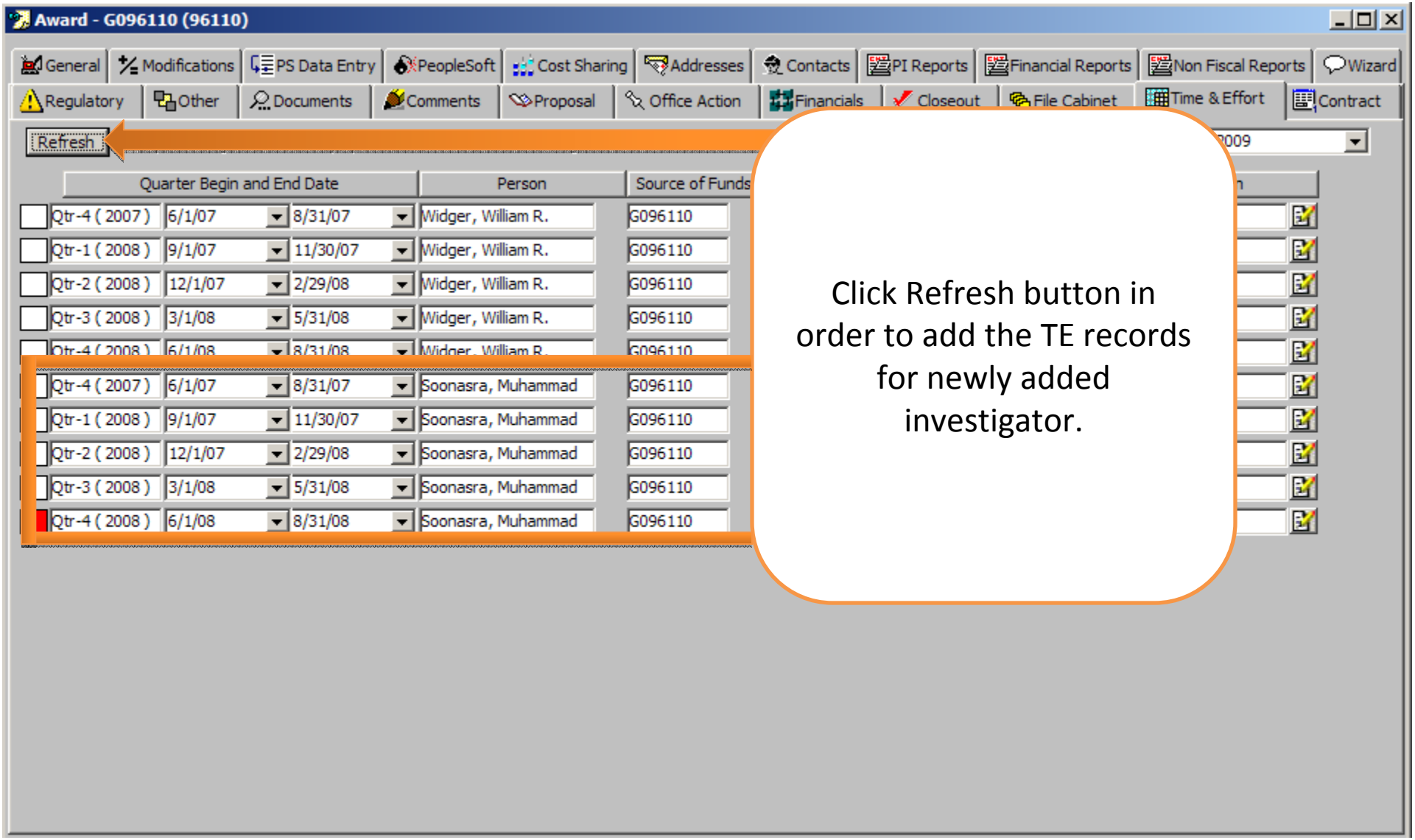
On this Human Resource search window, try to search for the person you would like to add on this project.



IF no record found then click New to add the person.


Award Search
Award - G096110 (96110)
Human Resource - (New)
General
Investments
Addresses
Conflicts of Interest
Documents
Communication
IDC Exceptions
Personal Information
HR Code: 16613
Salutation:
First Name: Muhammad
Middle Initial:
Last Name: Soonasra
EmpLID:
Contact Information
Work Phone: (000)000-0000
Ext.:
Work Fax: (000)000-0000
Pager: (000)000-0000
Email Address:
Web Address:
Assistant Name:
Room #:
Other Information
Status: Active
Position: Non Employee
Verified:
Tenured:
Tenured Track:
Agency:
Department: Unknown Department
Job Description:
Area of Interest
Right Click to Add
Cluster Assignment
Right Click to Add
On this HR screen enter all the required information of the new person and click OK.
OK
Cancel


RD2K Version 5.72
File Tools Window Help
Award - G096110 (96110)
Regulatory Other Documents Comments Proposal Office Action Financials Closeout File Cabinet Time & Effort Contract
General Modifications PS Data Entry PeopleSoft Cost Sharing Addresses Contacts PI Reports Financial Reports Fiscal Reports Wizard
Non Fiscal Reporting Details
Project Information
Project Id: 96110
Project Title: Oxidative Stress, Mitochondrial Dysfunction and Aging
Master Project: 88795
Miscellaneous
Account: 1550677 (96110) Docs:
Account Type: Regular
Award Type: Grant
Status Code: Closed
Designation: Restricted Research
Begin Date: August 15, 2007
End Date: July 31, 2008
Review
IP Review: Complete
Flags
Federal Flow Thru:
Hold TAILS:
RRO:
FDP:
A21 Rules:
IDC
IDC Type: MTDC
IDC Note:
Audits
Created 11/07/2007 - jjmorris
Modified 02/05/2009 - bogea
Project Summary
Proj End Date: July 31, 2008
Proj Funding:
Parent Child Projects
Parent Child Project Tree
Project ID
- G093930 (93930)
- G088795 (88795)
- G092285 (92285)
- G096110 (96110)
Template
Investigators
Investigator
Benefitting Department
Primary
%
Support
6501 Widger, William R. Biology/Biochemistry 100.0
14507 Soonasra, Muhammad Research Information Center .0
% 100.00
New person is added as investigator in a support capacity. Please save and go to Time & Effort Tab.


Award - G096110 (96110)
General
Modifications
PS Data Entry
PeopleSoft
Cost Sharing
Addresses
Contacts
PI Reports
Financial Reports
Non Fiscal Reports
Wizard
Regulatory
Other
Documents
Comments
Proposal
Office Action
Financials
Closeout
File Cabinet
Time & Effort
Contract
Refresh
Quarter Begin and End Date
Person
Source of Funds
Qtr-4 (2007) 6/1/07 8/31/07 Widger, William R. G096110
Qtr-1 (2008) 9/1/07 11/30/07 Widger, William R. G096110
Qtr-2 (2008) 12/1/07 2/29/08 Widger, William R. G096110
Qtr-3 (2008) 3/1/08 5/31/08 Widger, William R. G096110
Qtr-4 (2008) 6/1/08 8/31/08 Widger, William R. G096110
Qtr-4 (2007) 6/1/07 8/31/07 Soonasra, Muhammad G096110
Qtr-1 (2008) 9/1/07 11/30/07 Soonasra, Muhammad G096110
Qtr-2 (2008) 12/1/07 2/29/08 Soonasra, Muhammad G096110
Qtr-3 (2008) 3/1/08 5/31/08 Soonasra, Muhammad G096110
Qtr-4 (2008) 6/1/08 8/31/08 Soonasra, Muhammad G096110
Click Refresh button in order to add the TE records for newly added investigator.