

Important message to University business administrators from Facilities Management --

As University business administrators you know that Facilities Management performs routine repair and maintenance requests for state-funded space at no cost to our campus customers. However, our campus customers are billed for services outside of routinely scheduled repairs and maintenance utilizing a pricing schedule based on service type, hourly rate, and service area. For many years, the method for adjusting the billable rates charged to customers was to increase the amounts by a few percentage points. These increases were not related in any way to the actual costs of the work performed.

Effective September 9, 2014, Facilities Management will begin using new billing rates for FY2015 (see table below) which have been calculated using the actual average wage/fringe benefits costs for each service type plus 30% overhead. The overhead covers the repair/replacement of tools and vehicles, fuel, uniforms, and other administrative expenses. Some rates were decreased and some slightly rose. (NOTE: Labor hours incurred during FY2014 will be billed to the customer prior to the new rate effective date of 9/9/14 and will be billed at the old rates, <http://www.uh.edu/plantops/departments/fm/business-services/cost-billing/index.php>)

In addition to the billable rate changes, two of the service areas have changed for FY2015:

- a. Plumbers – Reflective of license requirements and current market rates, plumbers have been moved from the Craft group to the Technical group, and
- b. Minor In-House Construction (MIC) -- Renovations, demolition, and construction require different skills which are subject to different rates than regular skilled trades which perform painting and minor repairs. For these reasons, MIC has been moved from the Craft group to their own group.

FY2015 BILLING RATES (EFFECTIVE 9/9/2014)

Service Type	Billable Rate	Billable O/T Rate	Service Area
<i>Auto</i>	\$33.72	\$50.58	All Auto Repairs
<i>Craft</i>	\$30.46	\$45.68	Skilled Trades: Carpentry, Exterior Maintenance, Painting, Lock*, Labor, Moves, Event Setup
<i>Technical</i>	\$36.69	\$55.04	HVAC, EMECS, Elevator, Electrical, Mechanical, Fire Alarm, General Utility Support, Plumbing
<i>General Support</i>	\$22.15	\$33.22	Custodial, Grounds, Solid Waste/Recycling
<i>Minor In-House Construction</i>	\$35.98	\$53.97	Renovations, Demolition, Construction
<i>Manager Review</i>	\$59.79	N/A	Technical and Planning Review

The chart above represents LABOR rates only. Material will be billed at cost as applicable.

* Lock Shop hourly rate applies if flat rate is not applicable.

For billing inquiries, email fambill@uh.edu. For all other work order related inquires, please contact the Call Center at csc@uh.edu.