

College/Division Administrator Meeting
Room 302, Melcher Hall
February 12, 2009, 9 AM to 11 AM

Agenda

Dr. Carl Carlucci

- Budget Reduction
- Administrative Oversight

Don Guyton

- Introduction of Internal Audit Staff

Joan Nelson

- Performance, Communication, and Development (PCD)
- I-9 Process

Raymond Bartlett, Marli Bober, and Joan Nelson

- Payroll Direct Deposit and Pay Card Distribution

Marli Bober and Carla Ponzio

- Timesheet Processing Changes

Sandi Gardea, DD Carpenter, and Gudelia Coria

- Update from Corestaff

Emily Messa

- Recycle Mania

Mike Glisson

- Red Flag Rules Workshop

Other items from the group