

# UNIVERSITY *of* HOUSTON

## HUMAN **RESOURCES**

### **Pre-collection for Faculty & Grad-Students on a 9/9 Pay Cycle**

This is a reminder of the upcoming change to all faculty and grad-students on a 9 pay 9 payroll schedule. Due to their current contract pay option during the summer months, health insurance deductions will not be collected. However, in order to ensure continuous health insurance coverage during these months, their health insurance deductions will be pre-collected from their monthly May 1 and June 1, 2010 paychecks. This will allow the university to continue their insurance coverage during the summer.

REMINDER: This year's annual benefits open enrollment will be held July 5 through July 30, 2010. ERS has informed us that changes are expected, but will not be announced until early June. Human Resources will post updates as we receive them on the HR Communications website: <http://www.uh.edu/hr-communications/>.

### **Save the date:**

Human Resources has scheduled the 2010 Benefits Fair. Please be sure to mark your calendars for 4th annual Benefits Fair.

**When:      Wednesday, July 14, 2010**

**Time:      10:00 a.m. - 3:00 pm**

**Where:     University Center - Houston Room**

More information about the Human Resources Benefits Fair will be sent out as we get closer to that date.

Thank you and please feel free to contact Cody Pelletier at 713-743-5915 or [cpelletier@uh.edu](mailto:cpelletier@uh.edu) if you have any questions.