

College/Division Administrator Meeting
Room 302, Melcher Hall
August 9, 2012, 9 AM to 11 AM

Agenda

Susan Nester, Director, Human Resources

- Time & Labor Project Update
- Compensation Update

Georgeann Smith, Director of Business Services, Plant Operations

- Billable Work Orders

Bob Schneller, Director, Environmental Health & Safety

- Purchases that Require EHS Approval

Karin Livingston, Executive Director, Accounting Services

Bob Schneller, Director, Environmental Health & Safety

- Surplus Property Procedures

Mike Glisson, Controller

- Updated Travel Request
- Finance Move to Building 1 at ERP

Other items from the group