

College/Division Administrator Meeting
Room 302, Melcher Hall
May 10, 2012, 9 AM to 11 AM

Agenda

Sandy Coltharp, Director of Talent Management, Human Resources

- Mandatory Training
- Bi-Weekly Time & Labor Project

Ginger Walker, Executive Administrative Assistant, Department of Public Safety

- Business Continuity Planning Template

Christopher Burton, Purchasing Director and HUB Coordinator

- HUB Cougar Connect

Mike Glisson, Controller

- Recent Finance MAPP Changes
- Digital Signature Update
- Finance System Upgrade

Other items from the group