

College/Division Administrator Meeting
Room 302, Melcher Hall
March 8, 2012, 9 AM to 11 AM

Agenda

Karin Livingston, Executive Director of Accounting Services

- Surplus Property Discussion

Elsie Myers, Department Business Administrator and Staff Council President

- Staff Council Upcoming Events

Malcolm Davis, Assistant Vice President for Public

- Introduction of New Chief of Police, Ceaser Moore, Jr.

Kristen Gibson, Executive Director of Contracts Administration

- Introduction of New Attorney in Contracts Administration, Donald Naylor

Mike Glisson, Controller

- Furnishings and Equipment Agreement Procedures
- Vendor Setup Procedures

Other items from the group