

College/Division Administrator Meeting  
Room 302, Melcher Hall  
October 11, 2012, 9 AM to 11 AM

Agenda

David Johnson, Executive Director of Technology Services and Support

- Phone Equipment Billing

Joan Nelson, Executive Director of Human Resources

- Time and Labor Update

Christopher Burton, Purchasing Director and HUB Coordinator

- Purchasing Update

Mike Glisson, Controller

- Certifying Signature List by Dept ID
- P-Card and Travel Card Review
- Accounts Payable Payments Audit
- Finance System Upgrade

Other items from the group