

College/Division Administrator Meeting
Room 302, Melcher Hall
January 12, 2012, 9 AM to 11 AM

Agenda

Ruth Cutting, Director of Advancement Information Services

- Introduction
- Donor and Alumni Records Update

Selesta Hodge, Executive Director, Research Services

- Introduction of New Division of Research Employees
 - Cris Milligan, Director of Core Research Facilities
 - Kirstin Rochford, Director of Research Compliance
 - Brooke Gowl, Research Liaison Officer
- Overview of Division of Research Services Provided

Mary Dickerson, Executive Director, Information Technology Security

Roberta Puryear, Assistant Treasurer

- Payment Card Industry (PCI) Compliance with Online Registration Forms

Sandy Coltharp, Director of Training and Development, Human Resources

- Online Phone Directory
- ePerformance Update

Mike Glisson, Controller

- Representation Letter for State Auditor's Office
- Updated Travel Forms

Other items from the group