

Bookstore Advisory Committee Meeting
February 27, 2009

Members Present: Tameka Eugene, Claudine Giacchetti, Linda Jauregui (on behalf of Keith Kowalka), Emily Messa, Reyes Ramirez, Kris Richie, Felix Robinson, Sean Tarver and Esmeralda Valdez.

Members Absent: Veronica Arellano, Brandon Brewton, Jonas Chin, Jared Fitzpatrick, Sharon Gates, Marcella Norwood and Richard Kasschau.

Textbook Adoption

- Adoption Faculty Video was shown to better explain the textbook adoption process.
 - The video addressed issues faced by the bookstore and why it is important that faculty turn in their textbook orders on time.
 - It was suggested to ask Heidi Kennedy to show the video to new faculty at orientation.
- Mr. Robinson went over the bookstore's sales from May 2008-April 2009.
 - There was a 28.9% drop in used textbook sales and a 2% drop in overall sales.
 - Mr. Robinson spoke about the benefits of used textbooks. \$800,000 was paid out to students but his goal is to reach \$1,000,000.
- By the beginning of the semester, the bookstore only had 84% of the textbook orders. This number should be at or near 100%.
- The timeline for the bookstore's deadlines was reviewed.
 - It was noted that the due dates were in line with the Academic Calendar.
- It was agreed to help Mr. Robinson start a campaign to educate faculty on the importance of the textbook adoption.
 - Mr. Tarver will reach out to Heidi Kennedy in Academic Affairs to ask if she can assist the committee with educating faculty on the textbook adoption process.
 - Ms. Messa will contact Provost Antel to see if it is possible for his office to distribute a campus wide letter.
 - Mr. Tarver will reach out to SGA and ask the senators to get with their colleges about the textbook adoption process.
 - Ms. Valdez will speak to Dr. Fouty about the possibility of putting something up on PeopleSoft to remind faculty about textbook deadlines.

Barnes & Noble Scholarship

- Scholarships have not been awarded this semester.
 - Several attempts were made to sit down with Scholarships & Financial Aid to discuss why the disbursement of the scholarships has not been consistent.
 - Ms. Valdez will find out the process from SFA and bring that information back to the committee.
- Currently there is approximately \$33,000 for the scholarship and \$28,000 in the endowment.
- Ms. Messa will follow up with Dr. Antel about the scholarship.