My name is Helen Godfrey and I am the Internship and Pre-Law Career Counselor.

It’s hard to believe that it is already December. I hope that you have been able to make time to start looking for an internship. If not, I hope you will take the little bit of free time that you do have during break and really commit to researching and applying for internships.

Don’t forget:
University Career Services offers many helpful services for you. We have workshops, on-campus recruiting events, and when you visit our website at: www.career.uh.edu you will find extensive resources that will help you select a major, research various careers and companies as well as job/internship postings. In addition to this, we offer you one on one personalized counseling that includes: resume critiques; interviewing skills; selecting a major; vocational assessments and interpretations.

Please follow us on Twitter at: www.twitter.com/CoogCareers and friend us on Facebook at: www.facebook.com/UH.UCS. You may also find us in LinkedIn under the group called: University Career Services at University of Houston at: www.linkedin.com/groupRegistration?gid=2471829

On behalf of University Career Services, I would like to wish you a wonderful holiday season. We look forward to working with you.

Helen Godfrey, M.A., NCC
Career Counselor
Internships & Pre-Law
University of Houston
University Career Services
Main office: 713-743-5100;
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Additional internships and career information

Additional internships and career information available on our website at: www.career.uh.edu (JobScan and JobBank as well as under “internships” / additional resources). Please note: many of the featured internships have multiple positions in various disciplines. If the company interests you, you may want to visit the website just in case there is a position that matches your career goals.
Apple Internship

Apple is providing an internship for technology majors looking to gain a career in Computer Science. During the summer, the internship will allow you to contribute to a team of people to:

• Play a key role in developing the latest in apple hardware and software.
• Immerse yourself in Apple's high-energy environment.
• Work with teams that challenge you and appreciate your ideas and contributions.

**Mac OS X Server Intern**

These interns assist in the development of state-of-the-art server administration/remote administration software. Interns contribute to the design and implementation of server administration and monitoring solutions that offer the easiest way to set up and manage powerful network services.

**Position Requirements:**

• BS/BA (in progress) in Computer Science or equivalent and/or equivalent experience
• Proficiency with C, C++, and/or Objective-C
• Experience with UNIX (Mac OS X experience preferred)
• Excellent written and verbal communication skills.

**Preferred skills and experiences may also include:**

• Network administration experience
• Knowledge of Cocoa/Mac OS X AppKit frameworks
• Familiarity with Directory services, Win32, Java, SQL
• Knowledge of client/server architectures, TCP/IP, HTTP, LDAP, XML

**Core Mac OS X Intern**

These interns in Core Mac OS X engineer to help test, develop, and update Mac OS X core operating system from the kernel to just below the user level.

**Position Requirements:**

• BS/BA (in progress) in Computer Science and/or equivalent experience.
• Proficiency with C and/or C++ (Objective-C would be a plus)
• Experience with UNIX, especially BSD UNIX
• Familiarity with Mac OS X and Windows OS
• Strong analytical and problem solving skills.
• Excellent written and verbal communication skills.

This is a paid internship that comes with a relocation package.

For more information go to:  

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**Hispanic Association of Colleges and Universities**

Hispanic Association of College and Universities is an organization that promotes the development of member colleges and universities to improve the access and quality of post-secondary education opportunities for Hispanic students; and to meet the needs of business, industry and government through the development and sharing of resources, information and expertise.

The internship program promotes an enhancement of professional skills through placements in departments of public affairs, accounting, human resources and information technology, as well as laboratories, hospitals, airports, and national forest and parks.

**Requirements:**

• Minimum 3.0 GPA
• Be enrolled in an undergraduate or graduate degree
• Completion of the freshman year of college before the internship begins.
• US citizenship or permanent residency

This is a paying internship.

For more information and an application please go to:  
www.hacu.net
Families USA Fellowship Opportunities

The Wellstone Fellowship

Description:
The Wellstone Fellow plays an integral role in the work of Families USA’s Minority Health Initiatives Department. The Wellstone Fellow’s primary responsibilities include assisting in the organization of trainings for community leaders and journalists; drafting policy briefs, fact sheets, and other publications; and developing content for the minority health pages of the Families USA Web site and for the department’s monthly e-newsletter. During the year, the Fellow will learn about Medicare, Medicaid, efforts to achieve universal coverage, minority health, and other important health policy issues. Specifically, the Fellow will learn how these issues play a role in reducing racial and ethnic health disparities and in improving the health of communities of color. At the same time, the Wellstone Fellow will learn about conducting health care campaigns through communication and collaboration with our network of state grassroots advocates and organizations.

The Fellowship will last one year, from August 2010 through July 2011, and Fellows will receive a compensatory package that includes an annual salary of approximately $38,000 and excellent health care benefits. One Wellstone Fellow is selected each year.

Qualifications:
The Wellstone Fellowship is designed to increase the number of low-income, black/African American, Latino, Asian and Pacific Islander, and Native American social justice leaders. Candidates seeking consideration for the Wellstone Fellowship must demonstrate an interest in health care policy as a tool for reducing racial and ethnic health disparities. Applicants should also demonstrate a commitment to contributing to social justice work following their year of hands-on experience as a fellow.

Applicants must send the following:

• A completed application form
• A personal essay
• A resume

The Villers Fellowship

Description:
The Villers Fellow works as a full-time policy analyst in Families USA’s Health Policy Department. The Fellowship is based in the Families USA office in Washington, D.C. and is designed to provide the Fellow with a national perspective on health care justice work and the opportunity to learn about a range of health care justice issues. The Fellow’s principal responsibilities include conducting primary and secondary research on a range of health care issues—such as Medicaid, Medicare, the state Children’s Health Insurance Program (CHIP), and the private insurance market—as well as writing and contributing to publications that are relevant to current health policy debates.

The fellowship will last one year, from August 2010 through July 2011, and Fellows will receive a compensatory package that includes an annual salary of approximately $38,000 and excellent health care benefits. One Villers Fellow is selected each year.

Qualifications:
Candidates applying for the Villers Fellowship must demonstrate a commitment to social and health care justice advocacy following their year of hands-on experience as a fellow. In addition, in order to further the development of future leaders, Villers Fellows must commit to mentoring at least one person at some point over the course of their careers. There is no minimum GPA to qualify for consideration.

Applicants must send the following:

• A completed application form
• A personal statement and responses to two short answer questions
• A resume

Application may be sent via mail to:
Families USA, Wellstone Fellowship
1201 New York Avenue NW
Suite 1100
Washington, DC 20005
or e-mailed to:
wellstonefellowship@familiesusa.org
or to:
villersfellowship@familiesusa.org

More information can be found at:
http://www.familiesusa.org/fellowships/
Sponsors for Educational Opportunity

What began as one of New York City’s first mentoring and college preparatory programs for disadvantaged high school students of color has matured into a dynamic national organization providing a broad range of educational and career development opportunities to hundreds of high school and college students each year. With more than 6,000 program graduates, SEO alumni are well-represented as leaders in virtually every imaginable profession. Our alumni are committed to using their success to create opportunities for the next generation.

SEO offers opportunities in all of the following categories:

- Global Corporate Leadership
- Banking (Investment Banking)
- Banking (Sales & Trading)
- Banking (Investment Research)
- Banking (Transaction Services)
- Asset Management
- Accounting/Finance
- Information Technology
- Corporate Law
- Philanthropy

Eligibility:
The SEO Career Program is open to undergraduates of color (Black, Hispanic/Latino, Native American and Asian) who will graduate from a 4-year accredited U.S. college or university. International students who have CPT or OPT authorization to work in the United States are eligible to apply. Students with F-1 visas or CPT/OPT work authorization are NOT eligible for the Global Corporate Leadership, Corporate Law or Transaction Services programs.

Federal Reserve Bank, Houston Branch

The Federal Reserve Bank, Houston Branch is offering internships for talented architecture students for the AutoCAD Draftsman/ Facility Planning Intern.

Description:
Assist in a variety of Departmental activities including maintaining and updating building documents and drawing construction documents for space planning/interior renovations of owner occupied facility. Provide support to professional staff members and assist in the development/ implementations of a new construction projects. Provide basic analytical support to facilitate the completion of department objectives.

Specific Skills Required:
Requirements for this position include the following: Thorough knowledge of AutoCAD LT 2002 and productivity/graphics software, including Microsoft Office and Corel Draw (or similar software). Written, oral and interpersonal skills necessary to provide assistance to department management and employees.

Education:
A minimum of two years college experience preferred.

Hours and Compensation:
Flexible, Monday-Friday, 10-20 Hours per week. $10 per hour.

Send resume to:
Federal Reserve Bank, Houston Branch
Personnel Services Department, Recruiting
PO Box 2578
Houston, TX 77252-2578
Fax: (713) 652-1638
Email: Houston.careers@dal.frb.org
NASA/ Johnson Space Center—Education and Training Cooperative

Description:

The Educational and Training Cooperative (ETC) is a two-year program, providing students with an opportunity to “Learn and earn” and to pursue an associate’s, bachelors’ or graduate degree while working at NASA Johnson Space Center. Students are eligible for a second year appointment based upon job performance ratings and adherence to program requirements. There will be a variety of working opportunities at JSC (20 hours per week during the school year, full-time or part-time during the summer, and 40 hours a week during school break).

Job Requirements:

- Enroll full-time (minimum of 12 hours) in a degree granting program at a local college or university.
- Have at least 1 1/2—2 years left of school before completion of degree
- Maintain a 3.0 GPA
- Be at least 17 years old
- Be a US Citizen
- Able to work 20 hours per week at JSC

How to apply:

If you meet all of the requirements you should fax a copy of your resume and transcript to ETC Program Administrator at 281-244-2006 or e-mail Matthias@sop.usra.edu.

Student Conservation Association

Description:

The SCA is the largest and oldest conservation service organization in America. SCA interns and volunteers provide more than one million hours of natural resource conservation service annually at nearly 400 sites throughout the US. SCA has been recognized by, among others, the White House, The US Department of the Interior, the National Park Service, and the Wilderness Society for its achievements in conservation and youth development.

SCA Conservation has Internships available in the following fields: Archaeology, American History, Backcountry and Wilderness Management, Cave Management, Communications and Public Relations, Environmental Education, Engineering and Surveying, Geography, Geology, Wildlife and Fisheries, Historical Interpretation and Research and many more.

For more information and to register visit:

www.theSCA.org

Other Internship Opportunities

Microsoft College Intern Program

Engineering/ Technology. Listed under JobScan as job #9537.

Sherwin Williams Intern Program

Under the JobScan ID number # 9613; an entry level business internship.