GET INVOLVED
Registration Checklist

Requirements to become registered:

☐ **Step 1**
Top three registered student leaders need to be currently enrolled University of Houston students. All three students must have a profile on Get Involved, and be listed on the organization’s roster.

☐ **Step 2**
At least one of the top three student leaders must attend the Organization Orientation meeting.

☐ **Step 3**
Top three registered student leaders must complete the State-Mandated Risk Management education session.

☐ **Step 4**
Identify a benefits eligible Faculty/Staff member from the University of Houston as their advisor, complete the Advisor Agreement, and upload it to Get Involved.

☐ **Step 5**
Complete organization registration form on uh.edu/getinvolved

☐ **Step 6**
Upload organization constitution to Get Involved.

☐ **Step 7**
Advisor must complete one State-Mandated Risk Management education session in lifetime as an advisor.

☐ **Step 8**
Students will only receive memorandum once all of the requirements have been completed.

Notes

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