How to Register For a New Student Conference

1. Log on to AccessUH and click on the UH Self Service Icon.

2. Click on Student Admission
3. Click on New Student Conferences

4. Click Press Here for available conferences to view the available dates. Please note that once the spaces for a particular session are filled, that conference date will no longer appear as an option.

5. View the available dates and then click return.
6. Click Pay for Conference to make your payment. The fee will be added to your account.

7. Once the fee has been added to your account, return to the main menu at the top of the page and click on student financials then click make a payment.
8. Follow the on-screen instructions to make the payment. You will receive a confirmation e-mail when the payment is made, but you still need to return to the new student conferences section to select a date.

9. Once the payment is made, click on main menu at the top of the page, then click student admission, then new student conferences and the following page will appear. Click available conferences to register for your date. Students can also indicate their guests name at this point. Please note the student is not charged for the guests until after the conference has concluded. The fee will be added to their account. Once a date is selected and any relevant information is entered, scroll down and press submit.

- If the student is missing the Math Placement score they will receive a notice at this point that they need to complete the requirement at least 24 hours prior to the conference date. MATH PLACEMENT DOES NOT PREVENT A STUDENT FROM SUCCESSFULLY REGISTERING YOU FOR A CONFERENCE.
10. Once the student has submitted the form, a successful registration message will pop up on the screen. The student will receive this same information in an e-mail immediately after they have registered.

**Registration Complete**

You have successfully registered for your New Student Orientation. You do not need to set up an advising appointment as one is made for you when you register and you will meet with your advisor during your conference date. The holds on your account will remain there until the day of your conference to ensure your attendance.

NSO held in May, June and July are required overnight programs. NSO held in August are one day only events and there is no overnight housing available.

A detailed schedule will be sent to you one week prior to your conference date.

Overnight Requirements: There is no housing for one-day orientations. However, all students, regardless of permanent address or UH-Orlendorff campus, attending a two-day orientation are required to stay overnight on the first night of their two-day conference. You will not select your roommate during this conference. Guests cannot stay overnight with you.

Changing your conference date: When selecting your conference date, you should plan ahead and choose a program that you will definitely be able to attend. Changing from one program to another is like starting over. There are a limited number of seats in each program and we expect programs to fill up quickly, so finding a different date that works for you could be difficult. In the event that a change is unavoidable, please remember that changes must be made up until a week prior to the scheduled conference as long as there is availability.

No changes to New Student Conference dates will be permitted within a week of each conference date. Also, in order to ensure that every student receives the best possible orientation experience, we do not allow walk-ins at any New Student Orientation.

Parents and guardians are welcome to attend and if attending will follow a separate schedule of events. Because of the nature of the program, it is not appropriate for anyone except parents/guardians or spouses to attend as a guest.

For additional questions, please email orientation@uh.edu

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