

INFORMS – UH Student Chapter

ELECTIONS 2006-07

Positions and Responsibilities

It is a requirement that the officers be members of INFORMS. If you would like to contest for elections, **you should be a member or should have applied for membership before the elections are held.** The following positions are open for elections:

1. Vice President (Outreach)

Open for students from Business School/ Computer Science

Responsibilities:

- Bring in speakers related to management sciences, OR
- Overlook all activities along with President
- Integrate students from other departments in the University of Houston into INFORMS

2. Secretary

Responsibilities:

The Secretary's responsibilities include the following:

- Maintain logs of meetings
- In charge of all forms of communications
- Schedule meetings, draft event schedule, etc
- Memberships

3. Treasurer

Responsibilities:

The Treasurer is responsible for the following:

- Maintain statements of financial activity
- Disburse money for events
- All events involving money must be approved by the Treasurer

4. Activities Coordinator

Responsibilities:

The activity coordinator, assisted by the President, Vice Presidents and other officers will have to organize events such as below. He/She will coordinate the various inputs that go into the organizing of an event. He/She is also required to bring new ideas to the table.

- INFORMS picnic
- INFORMS socials
- Organize lectures, etc

If you would like to contest, please send an email to INFORMS at informs@uh.edu

Contestants will have to prepare a short speech on how they can contribute to the organization & why they should be elected.

The Elections will be held on 29th September, 2006 at 11.15 am at room N61-D2. *Food and Drinks will be served.*