

U N I V E R S I T Y *of* H O U S T O N

UNIVERSITY COORDINATING COMMISSION

Agenda for September 10, 2010

M.D. Anderson Library, Faculty Senate Office, room 306

12:00pm – 1:30 pm

TO: Carol Barr, Roger Boltz, Simon Bott, Elaine Charlson, Mark Clarke, William Fitzgibbon, Dmitri Litvinov, Dan Wells, Prince Wilson

FROM: Monica McHenry, Chair, University Coordinating Commission

DATE: August 31, 2010

I Call to Order; Minutes for 5/21/10

II Announcements

A Proposed Fall 2010 meeting dates: October 8, November 12, December 17
Proposed Spring 2011 meeting date: January 28, 2011

B E-mail listserves:
UC-COORD-COMMISSION@LISTSERV.UH.EDU - Commission members
UCC-NEWS@LISTSERV.UH.EDU - Commission news: UH community members may subscribe by sending an e-mail request to ucc@uh.edu

C Website: <http://www.uh.edu/ucc/>

UCC Documents for Consideration

III UCC 0165 10F: MAPP 10.03.07 Email Retention and Discovery

This document was submitted by IT/General Counsel and forwarded by University Policies & Procedures for quarterly campus review (deans, college/division administrators, Internal Audit, A&F leadership, UCC, Faculty Senate, and Staff Council).
Submitter's recommendation for further review: no recommendation made
UCC Forward to: **to be determined**
Replies due: October 4, 2010

IV UCC 0166 10F: MAPP 01.03.03 Business Continuity Planning

This document was submitted by the Department of Public Safety and forwarded by University Policies & Procedures for quarterly campus review (deans, college/division administrators, Internal Audit, A&F leadership, UCC, Faculty Senate, and Staff Council).
Submitter's recommendation for further review:
UCC Forward to: **to be determined**
Replies due: October 4, 2010

V UCC 0167 10F: MAPP 06.05.03 Motor Vehicle Record Evaluation

This document was submitted by This document was submitted by the Department of Risk Management and forwarded by University Policies & Procedures for quarterly campus review (deans, college/division administrators, Internal Audit, A&F leadership, UCC, Faculty Senate, and Staff Council).

Submitter's recommendation for further review:
UCC Forward to: **to be determined**
Replies due: October 4, 2010

VI Old Business

UCC 0164 10F: MAPP 01.01.02 University Coordinating Commission

This document is currently in the fourth quarter MAPP campus review phase. The issue of UCC timing and the number of review days allotted for certain review groups with regards to the workflow chart was brought forth by Carl Carlucci, Executive Vice President for Administration and Finance.

VII New Business

VIII Adjournment