## UNIVERSITY of HOUSTON

## UNIVERSITY COORDINATING COMMISSION Agenda for June 21, 2006 311Q E Cullen Building 11:30 am – 1:00 pm

- **TO:** Je'Anna Abbott, Joel Bloom, Bruno Breitmeyer, Elaine Charlson, Steven Craig, Charles Henry, Brian Knoll, Martin Melosi, Allen Warner, Lawrence Williams, Francisco J. Zelaya
- FROM: Joe Kotarba, Chair, University Coordinating Commission (jkotarba@uh.edu; 3-3954)
- **DATE:** June 15, 2006
- I Call to Order; Minutes for 5/31/06
- II Announcements
  - A Meeting dates: Summer 2006 Meetings: June 21, July 12, August 23. Fall 2006 Meetings: September 13, October 11, November 8, December 1.

## **B E-mail listserves:**

<u>UC-COORD-COMMISSION@LISTSERV.UH.EDU</u> - Commission members <u>UCC-NEWS@LISTSERV.UH.EDU</u> - Commission news: UH community members may subscribe by sending an e-mail request to madaly@uh.edu

- C Website: In development
- III Review of new committee forms
  - A **Receipt Letter** to be mailed to those that submit policy to UCC
  - **B Template/Check List** listing all relevant groups documents should be reviewed by; requesting a response; including submission date, date document forwarded, and date replies should be made by; if a response was received. If possible, this should be available for electronic submission.
- **IV Our Second Case:** "PROPOSED POLICY ON EXTENSION OF THE PROBATIONARY PERIOD FOR CHILDBIRTH OR ADOPTION" (PROPOSED POLICY #2)
- V Old Business/New Business
- VI Adjournment

## Meeting will be held in E Cullen Building Room 311Q