

# U N I V E R S I T Y *of* H O U S T O N

## UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE Minutes for October 26, 2011

A meeting of the University of Houston Faculty Senate Undergraduate Committee convened at 3:00 p.m. on Wednesday, October 26, 2011, in room 306, M.D. Anderson Library (Faculty Senate Office).

Members Present: Richard Armstrong, Leonard Bachman, Brandon Balwant, Roger Blakeney, Simon Bott, Andrea Burrige, Carmen Carter, Mary Dawson, Agnes DeFranco, Martha Dunkelberger, Luces Faulkenberry, Tamara Fish, Sarah Fishman, Debbie Henry, Reagan Herman, Richard Kasschau, Christine LeVeaux, Mike Nguyen, Monique Ogletree, Charles Peters, Melissa Pierson, Ruxandra Prodan-Boul, Richard Scamell, Kevin Simon, Ron Singer, María Elena Soliño, Stephen Soutullo, Nina Tucci, Jerry Waite, Larry Williams, Barry Wood

Members Absent: Elaine Charlson, Richard DeFrank, William Dupré, Christina Gola, David Mazella, William Munson, Shishir Shah, Djuana Young

Guests: Libby Barlow (IR/Academic Affairs), Lesley Sisk (ENGR – Dean’s Office)

Staff: Jeanette Morales, Heidi Kennedy

### **I Call to Order; Minutes for 9/28/2011**

The Committee was called to order by Dr. Simon Bott at 3:00pm. Minutes from 9/28/2011 were accepted.

### **II Announcements**

**A** NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library, unless otherwise noted.

Fall 2011 Meetings: November 16, December 7

Spring/Summer 2012 Meetings: January 25, February 22, March 21, April 18, June 6, July 11

**B** Undergraduate Committee Web Address: <http://www.uh.edu/undergraduate-committee/>  
Core Curriculum Web Address: <http://www.uh.edu/academics/catalog/policies/degree-reqts/current-core/index.php>

Undergraduate Catalog Web Address: <http://www.uh.edu/academics/catalog/>

**C** E-mail listservs:

UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU

UC-CORE-CURRICULUM@LISTSERV.UH.EDU

UC-DEGREE-PROG\_CB3\_1@LISTSERV.UH.EDU

UC-DEGREE-PROG\_CB3\_2@LISTSERV.UH.EDU

UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU

UC-STUDENT-SUCCESS@LISTSERV.UH.EDU

UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes)

**D** UC Chair Simon Bott reminded the UC that tomorrow (Thursday) and this Saturday the UH football team will be taking place. Also, he's needing faculty to volunteer on November 14, 2011 for a fundraising event.

**E** Heidi Kennedy had mentioned that the deadline to submit Teaching Excellence Nominations is November 14, 2011.

### **III Administrative Representatives' Reports**

#### **A Agnes DeFranco, Undergraduate Studies**

PeopleSoft 9.0 is now programmed so that TSI stops can be placed on a student's account if necessary. Students who are not TSI complete will need to register in the necessary remedial courses during their first semester at UH. A state bill requires an undergraduate student to file a degree plan when they reach 45 semester credit hours. UH requires undeclared FTICs to declare a major when they reach 30 semester credit hours: UH is compliant in this area. However, transfer students will now need to declare a major upon admissions if they have more than 45 semester credit hours.

#### **B Steve Soutullo, Student Access and Success**

Steve informed the UC that there has been an amendment to the state law requiring students living in dormitories to be vaccinated against bacterial meningitis. The amended law now requires all students attending college (living on campus and commuting) to have been immunized against the bacterial meningitis. This includes students who have been out one or more semesters. Students thirty years old and older are exempt from this requirement. Students will need to bring proof of immunization or physician's letter stating exemption. UH's Health Center will be ready to give vaccinations.

#### **C Sal Loria, Scholarships and Financial Aid**

About 258 students were eligible to receive Academic Excellence & Tier One scholarships. The Office of Scholarships and Financial Aid were able to offer these scholarships to students a month early.

Also state law requires institutions of higher education to calculate gap academic progress every semester. SFA has established a new process in which students who are not making satisfactory academic progress (i.e., probation) must submit an appeal each semester until good academic standing is obtained.

#### **D Debbie Henry, Registration and Academic Records**

Preregistration begins in early November and students can view enrollment appointments already. The "fourth attempt enrollment" was set up in PeopleSoft and will be in place for spring 2012 registration. Repeat rule policy mechanism was updated in PeopleSoft and will be ready for graduation certification.

### **IV Subcommittee Reports**

#### **A Academic Policies & Procedures Subcommittee -- No Report**

Richard Scamell mentioned that the APP Subcommittee will meet November 2, 2011 at 3pm in conference room 290G, Melcher Hall.

Pending:

UC 11348 11F: Chinese Advance Placement (AP) Test Score Credit

UC 11379 11F: Changes to Admission Requirements in the Conrad N. Hilton College of Hotel and Restaurant Management

**B Core Curriculum Subcommittee – No Report**

María Soliño said that the Core Curriculum Subcommittee will not meet until core curriculum agenda items are available for review.

**C Degree Programs/CBM003 Subcommittee 1 – No Report**

Charles Peters informed the UC that his subcommittee will meet in room 646 PGH on November 2, 2011 at 3pm and will also meet the following week (meeting location TBD).

Pending:

- UC 11345 11F: Changes to Department of Economics Catalog Language
- UC 11346 11F: Changes to Anthropology Major: Addition of CCS 2350 - Perspectives on Cultural Studies
- UC 11349 11F: ARCH 2500: Architecture Design Studio III (Course Change)
- UC 11350 11F: ARCH 2501: Architectural Design Studio IV (Course Change)
- UC 11351 11F: ARCH 3340: Greek and Roman Architecture and Art in the Context of Contemporary Work (Course Deletion)
- UC 11352 11F: ARCH 3344: Architecture of Thomas Jefferson (Course Deletion)
- UC 11353 11F: ARCH 3427: Technology 3 (Course Change)
- UC 11354 11F: ARCH 3428: Technology 4 (Course Change)
- UC 11355 11F: ARCH 3500: Architecture Design Studio V (Course Change)
- UC 11356 11F: ARCH 3501: Architecture Design Studio VI (Course Change)
- UC 11357 11F: ARCH 4356: American Architecture 1785-1915 (Course Deletion)
- UC 11358 11F: ARCH 4357: Modernism in American Architecture (Course Deletion)
- UC 11359 11F: ARCH 5350: European Urban Forms (Course Deletion)
- UC 11360 11F: ARCH 5500: Architecture Design Studio IX (Course Change)
- UC 11361 11F: ARCH 5501: Architecture Design Studio X (Course Change)
- UC 11362 11F: ARCH 5597: Selected Topics (Course Reinstatement)
- UC 11363 11F: FINA 4350: Derivatives I: Options (Course Change)
- UC 11364 11F: FINA 4351: Derivatives II: Forwards, Futures and Swaps (Course Change)
- UC 11365 11F: INTB 3353: The Economics of Globalization (Course Change)
- UC 11366 11F: INTB 3355: The Political Economy of Globalization (Course Change)
- UC 11367 11F: MARK 4179: Sales Practicum (Course Change)
- UC 11368 11F: MIS 3376: Business Applications of Database Management I (Course Change)
- UC 11369 11F: MIS 4369: MIS Internship (New Course)
- UC 11370 11F: MIS 4376: Decision Support and Expert Systems (Course Deletion)
- UC 11371 11F: MIS 4381: Management of Information Security (New Course)
- UC 11372 11F: MIS 4386: Business Applications of Database Management II (New Course)
- UC 11373 11F: MIS 4390: Energy Trading Systems (New Course)
- UC 11374 11F: ELED 3322: Elementary Reading and Phonics Instruction (Course Change)
- UC 11375 11F: ELED 4311: Science in the Elementary School I (New Course)
- UC 11376 11F: ELED 4312: Science in the Elementary School II (Course Change)
- UC 11377 11F: ELED 4314: Mathematics in the Elementary School I (New Course)
- UC 11378 11F: ELED 4315: Mathematics in the Elementary School II (Course Change)
- UC 11380 11F: HRMA 2220: Food and Beverage Service (Course Change)
- UC 11381 11F: PHAR 2198: Independent Study (Course Deletion)
- UC 11382 11F: HRMA 3387: Management & Operations of Senior Living Facilities (New Course)
- UC 11383 11F: HRMA 4372: Contemporary Management Trends in Hospitality (New Course)

## **D Degree Programs/CBM003 Subcommittee 2 – No Report**

Luke Faulkenberry said that his subcommittee will meet on November 2, 2011 at 3pm in room 200 T2.

### **Pending:**

- UC 11340 11F: BFA in Theatre - New Concentration in Stage Management
- UC 11341 11F: French Major Degree Program Changes
- UC 11342 11F: Changes to Bachelor of Music with Elective Studies in Music Marketing
- UC 11343 11F: Change in Music Minor
- UC 11344 11F: Changes to Health Communication Minor
- UC 11347 11F: Change of Instruction Type Code for Undergraduate Art Courses (Memo)
- UC 11384 11F: CORE 1101: College Success (Course Change)
- UC 11385 11F: Update to Chemical Engineering Degree Plan
- UC 11386 11F: CHEE 5120: Nanomaterials Engineering Laboratory (Course Change)
- UC 11387 11F: Petroleum Engineering Degree Plan Changes
- UC 11388 11F: PETR 1100: Introduction to Petroleum Engineering (Course Change)
- UC 11389 11F: PETR 2311: Reservoir Petrophysics (Course Change)
- UC 11390 11F: PETR 3313: Reservoir Fluids (Course Change)
- UC 11391 11F: PETR 3315: Introduction to Well Logging (Course Change)
- UC 11392 11F: PETR 3318: Well Drilling and Completion I (Course Change)
- UC 11393 11F: PETR 3321: Pressure Transient Testing (Course Change)
- UC 11394 11F: PETR 3362: Reservoir Engineering I (Course Change)
- UC 11395 11F: PETR 4311: Capstone Lab Project (Course Change)
- UC 11396 11F: PETR 5304: Evaluation of Petroleum Bearing Formations I for Non-BS Majors (Course Change)
- UC 11397 11F: PETR 5328: Petroleum Fluid Properties and Phase Equilibria for Non PETR BS Majors (Course Change)
- UC 11398 11F: PETR 5361: Introduction to Petroleum Engineering for Non PETR BS Majors (Course Change)
- UC 11399 11F: PETR 5362: Reservoir Engineering I for Non PETR BS Majors (Course Change)
- UC 11400 11F: PETR 5364: Origin and Development of Oil and Gas Reservoirs for Non PETR BS Majors (Course Change)
- UC 11401 11F: Nanoengineering Minor Curriculum Adjustment
- UC 11402 11F: CIVE 1100: Introduction to Civil Engineering (Course Change)
- UC 11403 11F: CIVE 1331: Computing for Engineers (also CHEE 1331, INDE 1331) (Course Change)
- UC 11404 11F: CIVE 2332: Mechanics of Solids (Course Change)
- UC 11405 11F: CIVE 3331: Environmental Engineering (Course Change)
- UC 11406 11F: CIVE 3337: Structural Analysis (Course Change)
- UC 11407 11F: CIVE 3339: Geotechnical Engineering (Course Change)
- UC 11408 11F: CIVE 3434: Fluid Mechanics and Hydraulic Engineering (Course Change)
- UC 11409 11F: CIVE 4311: Professional Practice in Civil Engineering (Course Change)
- UC 11410 11F: CIVE 4312: Civil Engineering Design Project (Course Change)
- UC 11411 11F: CIVE 4331: Water Quality Engineering (Course Change)
- UC 11412 11F: CIVE 4333: Water and Wastewater Treatment (Course Change)
- UC 11413 11F: CIVE 4369: Foundation Engineering (Course Change)
- UC 11414 11F: CIVE 4337: Transportation Engineering (Course Change)
- UC 11415 11F: CIVE 5380: Introduction to Geomatics and Geosensing (Course Change)
- UC 11416 11F: ECE 5120: Nanomaterials Engineering Laboratory (Course Change)
- UC 11417 11F: ECE 5344: Signal Integrity (New Course)
- UC 11418 11F: ECE 5358: Modern Optics and Photonics (New Course)
- UC 11419 11F: Industrial Engineering Degree Plan Update
- UC 11420 11F: INDE 4315: Supply Chain Design and Management (Course Change)

UC 11421 11F: INDE 4320: Computer Integrated Manufacturing (Course Change)  
UC 11422 11F: INDE 4334: Engineering Systems Design (Course Change)  
UC 11423 11F: INDE 4370: Discrete Event Simulation (Course Change)  
UC 11424 11F: INDE 4388: Engineering Leadership and Entrepreneurism (Course Change)  
UC 11425 11F: Update of B.S. in Mechanical Engineering Degree Plan  
UC 11426 11F: MECE 3336: Mechanics II (Course Change)

**E Student Success Subcommittee – No Report**

Larry Williams mentioned that the new Vice President for Student Affairs Richard Walker will meet and greet with the Student Success Subcommittee this Wednesday, November 2, 2011 at 3pm in room 306 M.D. Anderson Library (Faculty Senate Office). Other UC members are encouraged to come if their schedule permits.

**V Undergraduate Catalog**

Simon Bott began a discussion about the online undergraduate catalog regarding removal of information and the catalog's role at the University of Houston. The majority of UC members felt that the catalog is the academic reference for academic policies, degree regulations, etc. Simon charged the Academic Policies & Procedures subcommittee to further discuss the role of the undergraduate catalog (i.e., reinstating missing policies back into the catalog and a possible PDF option).

**VI New Business**

**A Online Courses**

UC Chair Simon Bott asked the UC faculty senators to review their college's online courses. He charged Richard Scamell's Academic Policies & Procedures subcommittee to look at online education. He read out seven prioritized points that he would like the subcommittee to consider and encouraged UC members to contribute to the APP subcommittee discussion. An electronic copy of the charge will be distributed to the UC by Jeanette Morales. Sal Loria mentioned that financial aid formula change will occur depending on the number of online courses offered. Simon asked him to send a SFA representative to serve as an advisor in the APP subcommittee. Sal said he would be the person to serve in this capacity. Libby Barlow asked Simon to also add a charge to look at the new core requirements with regard to online education.

Dr. Bott asked the UC members to let Richard Scamell or himself know if there's anyone else who would be helpful to contribute to this task.

**B** Simon Bott mentioned that Richard Walker, VC/VP for Student Affairs would like to add another Student Affairs representative to the Undergraduate Committee.

**VII Adjournment**

Meeting was adjourned at 3:55pm.