CBM003 ADD/CHANGE FORM

APPROVED MAR 2 6 2014
M. M.

☒ **Undergraduate Council**	**or**	☐ **Graduate/Professional Studies Council**
☐ **New Course** ☒ **Course Change**		☐ **New Course** ☐ **Course Change**
Core Category: _____ **Effective Fall 2014**		**Effective Fall 2014**

1. Department: <u>ART</u>   College: <u>CLASS</u>

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2. Faculty Contact Person: <u>John Reed</u>   Telephone: <u>33001</u>   Email: <u>jreed@uh.edu</u>

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     <u>ART</u> / <u>1382</u> / <u>Fundamentals of Digital Tools</u>

   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     <u>ART</u> / <u>1382</u> / <u>FUNDAMENTALS OF DIGITAL TOOLS</u>

   - SCH: <u>3.00</u>   Level: <u>FR</u>   CIP Code: <u>50.0102.0003</u>   Lect Hrs: <u>0</u>   Lab Hrs: <u>6</u>

   title chg

4. Justification for adding/changing course: **To more accurately reflect course content/level**

5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes ☒ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:

     _____ / _____ / _____

   - Course ID: _____   Effective Date (currently active row): _____

6. Authorized Degree Program(s): <u>BFA</u>
   - Does this course affect major/minor requirements in the College/Department?   ☐ Yes ☒ No
   - Does this course affect major/minor requirements in other Colleges/Departments?   ☐ Yes ☒ No
   - Can the course be repeated for credit?   ☐ Yes ☒ No (if yes, include in course description)

7. Grade Option: <u>Letter (A, B, C ...)</u>   Instruction Type: <u>laboratory ONLY</u>   (Note: Lect/Lab info.
   must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   <u>ART</u> / <u>1382</u> / <u>Fundamentals of Computer Tools in the Arts</u>

   - Course ID: <u>046068</u>   Effective Date (currently active row): <u>20120824</u>

9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
   Cr: 3. (0-6). Prerequisites: None   Description (30 words max.): Introduction to working with pixel and
   vector based images at a digital workstation.

10. Dean's Signature: _____   _____ Date: <u>10/19/13</u>

    Print/Type Name: <u>Sarah Fishman</u>