UC 12491 13F

CBM003 ADD/CHANGE FORM

 Does this course affect major/minor requirements in the College/Department?	CBM003 A			DD/CHANGE FORM		APPROVED JAN 2.2 2014	
Temple Course C	☑ Undergraduate Committee			☐ Graduate/Pr	rofessional Studies Committee		
2. Faculty Contact Person: NANCY GRAVES Telephone: 713-743-2426 Email: ngraves@uh.edu M.M. 2. Faculty Contact Person: NANCY GRAVES Telephone: 713-743-2426 Email: ngraves@uh.edu M.M. 3. Course Information on New/Revised course: • Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title: HRMA / 2350 / Managing in the Service Environment • Instructional Area / Course Number (*short Course Title (30 characters max.) HRMA / 2350 / MANAGING IN SERVICE ENVIRONMNT • SCH: 3.00 Level: SQ CIP Code: 52.0901.00 16 Lect Hrs: 3 Lab Hrs: 0 • Term(s) Course is Offered (*see CBM003 instructions about selection): Fall, Spring, Summer 4. Justification for adding/changing course: To reflect change in prerequisite course 5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes ☐ No If Yes, please complete: • Instructional Area / Course Number / Long Course Title: ☐ /	☐ New Course ☐ Course Change			☐ New Course ☐ Course Change			
2. Faculty Contact Person: NANCY GRAVES Telephone: 713-743-2426 Email: ngraves@uh.edu M.M. 3. Course Information on New/Revised course: • Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title: HRMA / 2350 / Managing in the Service Environment • Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title: HRMA / 2350 / Managing in the Service Environment • Instructional Area / Course Number / Short Course Title (30 characters max.) HRMA / 2350 / MANAGING IN SERVICE ENVIRONMNT • SCH: 3.00 Level: SO CIP Code: \$2.0901.00 16 Lect Hrs: 3 Lab Hrs: 0 • Term(s) Course is Offered (*see CBM003 instructions about selection): Fall, Spring, Summer 4. Justification for adding/changing course: To reflect change in prerequisite course 5. Was the proposed/revised course previously offered as a special topics course? Yes No If Yes, please complete: • Instructional Area / Course Number / Long Course Title: ——/——— • Course ID: Effective Date (currently active row): 6. Authorized Degree Program(s): BS • Does this course affect major/minor requirements in the College/Department? Yes No • Does this course affect major/minor requirements in other Colleges/Departments? No • Does this course be repeated for credit?	Co	re Category: NONE Effective Fall 2014		Effective Fall 20	114		
Course Information on New/Revised course: Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title: HRMA / 2350 / Managing in the Service Environment Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title: HRMA / 2350 / Managing in the Service Environment Instructional Area / Course Number / Short Course Title (30 characters max.) HRMA / 2350 / MANAGING IN SERVICE ENVIRONMNT SCH: 3.00 Level: SO CIP Code: 52.0901.00 16 Lect Hrs: 3 Lab Hrs: 0 Term(s) Course is Offered (*see CBM003 instructions about selection): Fall, Spring, Summer		• •					
Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title: HRMA / 2350 / Managing in the Service Environment Instructional Area / Course Number / Short Course Title (30 characters max.) HRMA / 2350 / MANAGING IN SERVICE ENVIRONMNT SCH: 3.00 Level: SO CIP Code: 52.0901.00 16 Lect Hrs: 3 Lab Hrs: 0 Term(s) Course is Offered (*see CBM003 instructions about selection): Fall, Spring, Summer Justification for adding/changing course: To reflect change in prerequisite course Was the proposed/revised course previously offered as a special topics course? Yes No If Yes, please complete: Instructional Area / Course Number / Long Course Title:	2.	Faculty Contact Person: <u>NANCY GRAVES</u>	Telephon	e: <u>713-743-2426</u>	Email: <u>n</u> g	graves@uh.edu N.N.	
HRMA / 2350 / MANAGING IN SERVICE ENVIRONMNT • SCH: 3.00 Level: SO CIP Code: 52.0901.00 16 Lect Hrs: 3 Lab Hrs: 0 • Term(s) Course is Offered (*see CBM003 instructions about selection): Fall, Spring, Summer 4. Justification for adding/changing course: To reflect change in prerequisite course 5. Was the proposed/revised course previously offered as a special topics course? So No If Yes, please complete: • Instructional Area / Course Number / Long Course Title: ——/——/—— • Course ID: Effective Date (currently active row): 6. Authorized Degree Program(s): BS • Does this course affect major/minor requirements in the Colleges/Department? So No • Does this course affect major/minor requirements in other Colleges/Departments? No • Can the course be repeated for credit? So No (if yes, include in course description) 7. Grade Option: Letter (A, B, C) Instruction Type: lecture ONLY (Note: Lect/Lab info. must match item 3, above. *See CBM003 instructions.) 8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title HRMA / 2350 / Managing in the Service Environment • Course ID: 45391 Effective Date (currently active row): 8252008 9. Proposed Catalog Description: (If there are no prerequisites, type in "none".) Cr: 3. (3-0). Prerequisites: HRMA 1101 Description (30 words max.): Application of service concepts within the hospitality industry. Guest-Services, building customer loyalty, service quality, and advanced service methods.	3.	• Instructional Area / Course Number (*see CBM003 instructions) / Long Course Title:					
 Term(s) Course is Offered (*see CBM003 instructions about selection): Fall, Spring, Summer 4. Justification for adding/changing course: To reflect change in prerequisite course 5. Was the proposed/revised course previously offered as a special topics course? Some Notif Yes, please complete: Instructional Area / Course Number / Long Course Title:		· · · · · · · · · · · · · · · · · · ·					
5. Was the proposed/revised course previously offered as a special topics course? Yes No If Yes, please complete: Instructional Area / Course Number / Long Course Title: // • Course ID: Effective Date (currently active row): 6. Authorized Degree Program(s): BS • Does this course affect major/minor requirements in the College/Department? Yes No • Does this course affect major/minor requirements in other Colleges/Departments? Yes No • Can the course be repeated for credit? Yes No (if yes, include in course description) 7. Grade Option: Letter (A, B, C) Instruction Type: lecture ONLY (Note: Lect/Lab info. must match item 3, above. *See CBM003 instructions.) 8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title HRMA / 2350 / Managing in the Service Environment • Course ID: 45391 Effective Date (currently active row): 8252008 9. Proposed Catalog Description: (If there are no prerequisites, type in "none".) Cr: 3. (3-0). Prerequisites: HRMA 1101 Description (30 words max.): Application of service concepts within the hospitality industry. Guest-services, building customer loyalty, service quality, and advanced service methods. 10. Dean's Signature:		• Term(s) Course is Offered (*see CBM003 instructions about selection):					
If Yes, please complete: Instructional Area / Course Number / Long Course Title:	4.	Justification for adding/changing course: To reflect change in prerequisite course					
 6. Authorized Degree Program(s): BS Does this course affect major/minor requirements in the College/Department?	5.	If Yes, please complete: • Instructional Area / Course Number / Long Course Title:					
 Does this course affect major/minor requirements in the College/Department?		Course ID: Effective Date (current)	tly active	row):			
match item 3, above. *See CBM003 instructions.) 8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title HRMA / 2350 / Managing in the Service Environment • Course ID: 45391 Effective Date (currently active row): 8252008 9. Proposed Catalog Description: (If there are no prerequisites, type in "none".) Cr: 3. (3-0). Prerequisites: HRMA 1101 Description (30 words max.): Application of service concepts within the hospitality industry. Guest services, building customer loyalty, service quality, and advanced service methods. 10. Dean's Signature: Date: 10 / 11/13	6.	 Does this course affect major/minor requirements in the College/Department? ✓ Yes ☐ No Does this course affect major/minor requirements in other Colleges/Departments? ☐ Yes ☐ No 					
the course inventory: Instructional Area / Course Number / Long Course Title HRMA / 2350 / Managing in the Service Environment • Course ID: 45391 Effective Date (currently active row): 8252008 9. Proposed Catalog Description: (If there are no prerequisites, type in "none".) Cr: 3. (3-0). Prerequisites: HRMA 1101 Description (30 words max.): Application of service concepts within the hospitality industry. Guest services, building customer loyalty, service quality, and advanced service methods. 10. Dean's Signature: Date: 10 / 11/13	7.			e: lecture ONLY	(Note: Le	ect/Lab info. must	
 9. Proposed Catalog Description: (If there are no prerequisites, type in "none".) Cr: 3. (3-0). Prerequisites: HRMA 1101 Description (30 words max.): Application of service concepts within the hospitality industry. Guest services, building customer loyalty, service quality, and advanced service methods. 10. Dean's Signature: 	8.	the course inventory: Instructional Area / Cou	rse Numb		_	ation from	
Cr: 3. (3-0). Prerequisites: HRMA 1101 Description (30 words max.): Application of service concepts within the hospitality industry. Guest services, building customer loyalty, service quality, and advanced service methods. 10. Dean's Signature: Date: 10 / 11 / 13		• Course ID: <u>45391</u> Effective Date (cu	rrently ac	etive row): <u>825200</u>	<u>8</u>		
	9.	Cr: 3. (3-0). Prerequisites: HRMA 1101 De within the hospitality industry. Guest services,	scription	(30 words max.): customer loyalty,	Application service quali	ty, and advanced	
Duint/True Manage Coul Dagger	10.	Dean's Signature: Print/Type Name: Carl Boger			I	Date: 10 /11 /13	