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FYI purposes only.

UC action not needed.

To: Undergraduate Committee
From: Agnes DeFranco
Subj.: HB 3025 – Filing of Degree Plan
Date: July 16, 2012

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House Bill 3025 requires students to file a degree plan after accumulating 45 credit hours total. The current verbiage in the undergraduate catalog and the proposed language, per HB 3025, are included.

Current verbiage

Degree Plan

Students are responsible for all requirements of the catalog under which they are graduating. Application for a degree plan should be made to the dean of the college or departmental advisor as soon as the student has completed 60 credit hours. Before applying to graduate, students must meet with their academic advisor. Before certification for graduation can be made, copies of the degree plan must be on file in the college dean's office and in the Registrar's Office, 128 [Welcome Center](#).

Catalog Publish Date: August 18, 2011

Proposed wording

Degree Plan

HB 3025 states a student must file a degree plan no later than the end of the second regular semester immediately following the semester in which s/he earned a cumulative total of 45 or more semester credit hours. These hours include transfer courses, international baccalaureate courses, dual credit courses, course credit awarded by examination, and any other course for which the student received college course credit. A degree plan is a statement of the course of study requirements that an undergraduate student at an institution of higher education must complete in order to be awarded a degree from the institution. Therefore, the UH Degree Progress Report which identifies the courses needed to earn a degree will satisfy this requirement.

Colleges may also have additional requirements regarding the filing of degree plans at the college level. Please see your major academic advisor(s) for specific details.

Thank you for your attention to this matter.

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