CBM003 ADD/CHANGE FORM

☑ Undergraduate Council  ☐ New Course  ☐ Course Change
Core Category:  ☐ Effective Fall 2011

☐ Graduate/Professional Studies Council  ☐ New Course  ☐ Course Change
Effective Fall 2011

1. Department:  College: ARCH

2. Faculty Contact Person: Lannis Kirkland  Telephone: 3-2363  Email: lkirkland@uh.edu

3. Course Information on New/Revised course:
   • Instructional Area / Course Number / Long Course Title:
     ARCH / 3395 / Thesis Preparation
   • Instructional Area / Course Number / Short Course Title (30 characters max.)
     ARCH / 3395 / THESIS PREPARATION
   • SCH: 3.00  Level: JR  CIP Code: 04.0201.00 06  Lect Hrs: 3  Lab Hrs: 0

4. Justification for adding/changing course: To meet instructional needs of students

5. Was the proposed/revised course previously offered as a special topics course?  ☐ Yes  ☐ No
   If Yes, please complete:
   • Instructional Area / Course Number / Long Course Title:
     ______ / ______ / ______
   • Course ID: ______  Effective Date (currently active row): ______

6. Authorized Degree Program(s): BArch
   • Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☐ No
   • Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☐ No
   • Can the course be repeated for credit?  ☐ Yes  ☐ No (if yes, include in course description)

7. Grade Option: Letter (A, B, C, ...)  Instruction Type: lecture ONLY (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   ______ / ______ / ______
   • Course ID: ______  Effective Date (currently active row): ______

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (3-0).  Prerequisites: approval of the Director of Thesis Program.  Description (30 words max.):
   Thesis topic development and written project proposal.

10. Dean's Signature:  Date: 10/15/10

Print/Type Name: Patricia Belton Oliver

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