CBM003 ADD/CHANGE FORM

Undergraduate Council

☐ New Course  ☒ Course Change
Core Category: _____  Effective Fall 2011

or

Graduate/Professional Studies Council

☐ New Course  ☐ Course Change
Effective Fall __

1. Department: HDCS  College: TECH

2. Faculty Contact Person: Holly M. Hutchins  Telephone: 3-4059  Email: hnhutchins@uh.edu

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     HRD / 4344 / Technology Applications in Human Resource Development
   - Instructional Area / Course Number / Short Course Title (30 characters max.):
     HRD / 4344 / TECHNOLOGY APPS IN HRD
   - SCH: 3.00  Level: SR  CIP Code: 52.1005  Lect Hrs: 3  Lab Hrs: 0

4. Justification for adding/changing course: To more accurately reflect course content/level

5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes  ☒ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     _____ / _____ / _____
   - Course ID: _____  Effective Date (currently active row): _____

6. Authorized Degree Program(s): B.S. Human Resource Development
   - Does this course affect major/minor requirements in the College/Department? ☐ Yes  ☒ No
   - Does this course affect major/minor requirements in other Colleges/Departments? ☐ Yes  ☒ No
   - Can the course be repeated for credit? ☐ Yes  ☒ No (if yes, include in course description)

7. Grade Option: Letter (A, B, C ... )  Instruction Type: lecture ONLY  (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   TRDE / 4344 / Computer Applications in Training
   - Course ID: 44420  Effective Date (currently active row): 1172006

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (3-0).  Prerequisites: ITEC 1301.  Description (30 words max.): Computer-based instruction and evaluation, authoring languages, and systems in a training environment.

10. Dean’s Signature:  Date: 10/18/10

Print/Type Name: Fred Lewallen, Associate Dean for Academic Affairs

- September 16, 2009 update -