CBM003 ADD/CHANGE FORM

☑ Undergraduate Council  or  ☐ Graduate/Professional Studies Council
New Course  ☑ Course Change
Core Category: None  Effective Fall 2010

1. Department: Information and Logistics Technology  College: Technology
2. Faculty Contact Person: Jerry Waite  Telephone: 713-743-4089  Email: jwaite@uh.edu
3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     DIGM / 3252 / Graphic Production Process Control II
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     DIGM / 3252 / GRAPHIC PROD PROCESS CONTROL II
   - SCH: 2  Level: JR  CIP Code: 11.0803  Lect Hrs: 2  Lab Hrs: 0

4. Justification for adding/changing course: to enable better course content delivery
5. Was the proposed/revised course previously offered as a special topics course?  ☐ Yes  ☑ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     ___ / ___ / ___
   - Course ID: ___  Effective Date (currently active row) yyyy-MM-dd: ___
6. Authorized Degree Program(s): BS Organizational Leadership and Supervision, Digital Media
   - Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☑ No
   - Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☑ No
   - Can the course be repeated for credit?  ☐ Yes  ☑ No (if yes, include in course description)
7. Grade Option: Letter  Instruction Type: Lecture  (Note: Lect/Lab info. must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   GRTC / 3352 / Graphic Production Process Control II
   - Course ID: 024742  Effective Date (currently active row) yyyy-MM-dd: 2007/08/20
9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
   Cr: 2. (2.0). Prerequisites: DIGM 3351. Description (30 words max.): Using graphic communication
   production control techniques to produce single- and multi-page documents. Includes an in-depth study of
   page layout, imposition, and static and variable-data printing technologies.

10. Dean’s Signature: ____________________________ Date: 09/16/10

Print/Type Name: Fred Lewallen, Associate Dean for Academic Affairs

- Created on 10/13/2010 2:58:00 PM -