CBM003 ADD/CHANGE FORM

1. Department: COMM College: CLASS

2. Person Submitting Form: Julie B. Fix Telephone: 3-3728

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title: COMM / 3311 / Editing for Print and Digital Media
   - Instructional Area / Course Number / Short Course Title (30 characters max.) COMM / 3311 / EDITING PRINT & DIGITAL MEDIA
   - SCH: 3.0 Level: IR CIP Code: 09.0401.00.01 Lect Hrs: 3 Lab Hrs: 0

4. Justification for adding/changing course: To reflect change in prerequisite course

5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes ☒ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title: 
     ___ / ___ / ___
   - Content ID: ____ Start Date (yyyy3): ____

6. Authorized Degree Program(s): B.A., COMM - Journalism, PA
   - Does this course affect major/minor requirements in the College/Department? ☒ Yes ☐ No
   - Does this course affect major/minor requirements in other Colleges/Departments? ☐ Yes ☒ No
   - Are special fees attached to this course? ☐ Yes ☒ No
   - Can the course be repeated for credit? ☐ Yes ☒ No

7. Grade Option: Letter (A, B, C...) Instruction Type: lecture ONLY (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   COMM / 3311 / Editing for Print and Digital Media
   - Start Date (yyyy3): 20063 Content I.D.: 298371

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr. 3. (3-0). Prerequisites: At least a C+ in COMM 2310. Description (30 words max.): Editing messages such as public relations, advertising, news, features for print, broadcast, digital media; headline and caption writing; introduction to publication design; photo use and cropping; graphics, visuals.

10. Dean’s Signature: ____________________________ Date: 10/24/07

    Print/Type Name: Sarah Fishman