CBM003 ADD/CHANGE FORM

☐ Undergraduate Council  □ Graduate/Professional Studies Council
☐ New Course  ☑ Course Change
Core Category:  ☑ Elective Fall 2008

1. Department: HRMA  College: HRM

2. Person Submitting Form: Nancy Graves  Telephone: 32426

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     HRMA / 3322 / Kitchen Operations Management
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     HRMA / 3322 / KITCHEN OPERATIONS MANAGEMENT
   - SCH: 3.00  Level: JR  CIP Code: 5209050016  Lect Hrs: 2  Lab Hrs: 3

4. Justification for adding/changing course: To reflect change in prerequisite course

5. Was the proposed/revised course previously offered as a special topics course?  ☒ Yes  ☐ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     ___ / ___ / ___
   - Content ID: ___  Start Date (yyyy3): ___

6. Authorized Degree Program(s): BS  ☑

   - Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☑ No
   - Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☑ No
   - Are special fees attached to this course?  ☐ Yes  ☑ No
   - Can the course be repeated for credit?  ☐ Yes  ☑ No

7. Grade Option: Letter (A, B, C...)  Instruction Type: lecture laboratory  (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   HRMA / 3322 / Kitchen Operations Management

   - Start Date (yyyy3): 20033  Content I.D.: 293718

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (2-3). Prerequisites: HRMA 1422. Description (30 words max.): Food preparation techniques based on menu and recipe requirements, including ingredient quality and yield factors. Aesthetic plate and buffet presentations. Includes laboratory.

10. Dean's Signature: ____________________________  Date: 10/10/07
    Print/Type Name: Carl Boger

- Created on 08/31/2007 4:12:00 PM -