CBM003 ADD/CHANGE FORM

Undergraduate Council  ☑ New Course  ☑ Course Change
Core Category: ☐ ☑ Food and Beverage Service
Effective Fall 2008

or  ☐ Graduate/Professional Studies Council
☐ New Course  ☐ Course Change
Effective Fall

1. Department: HRMA  College: HRM

2. Person Submitting Form: Nancy Graves  Telephone: 32426

3. Course Information on New/Revised course:
   • Instructional Area / Course Number / Long Course Title:
     HRMA / 2220 / Food and Beverage Service
   • Instructional Area / Course Number / Short Course Title (30 characters max.)
     HRMA / 2220 / FOOD AND BEVERAGE SERVICE
   • SCH: 2.00  Level: SO  CIP Code: 5209050016  Lect Hrs: 1  Lab Hrs: 3

4. Justification for adding/changing course: To more accurately reflect course content/level

5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes  ☑ No
   If Yes, please complete:
   • Instructional Area / Course Number / Long Course Title:
     _____ / _____ / _____
   • Content ID: _____  Start Date (yyyy3): _____

6. Authorized Degree Program(s): BS  M.A.
   • Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☑ No
   • Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☐ No
   • Are special fees associated with this course?  ☑ Yes  ☐ No
   • Can the course be repeated for credit?  ☑ Yes  ☐ No

7. Grade Option: Letter (A, B, C, ...)  Instruction Type: lecture  laboratory  (Note: Lect/Lab info.
   must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   HRMA / 1220 / Food and Beverage Service
   • Start Date (yyyy3): 20033  Content I.D.: 291888

9. Proposed Catalog Description: (If there are no prerequisites, type in "n/a").
   Cr: 2. (1-3)  Prerequisites: HRMA 1422  Description (30 words max.): Service styles, practices, and
   procedures in food service operations including laboratory experiences.

10. Dean's Signature: ___________________________  Date: 10-10-07

Print/Type Name: Carl Bøger

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