CBM003 ADD/CHANGE FORM

1. Department: HRMA  College: HRM
2. Person Submitting Form: Nancy Graves  Telephone: 32426
3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     HRMA / 1422 / Food Service Production and Operations
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     HRMA / 1422 / FOOD SERVICE PROD. & OPS.
   - SCH: 4.00  Level: FR  CIP Code: 5209050016  Lect Hrs: 3  Lab Hrs: 4
4. Justification for adding/changing course: **To more accurately reflect course content/level**
5. Was the proposed/revised course previously offered as a special topics course?  ☐ Yes  ☑ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     ___ / ___ / ___
   - Content ID: ___  Start Date (yyyy3): ___
6. Authorized Degree Program(s): BS  H/2A
   - Does this course affect major/minor requirements in the College/Department?  ☑ Yes  ☐ No
   - Does this course affect major/minor requirements in other Colleges/Departments?  ☑ Yes  ☐ No
   - Are special fees attached to this course?  ☐ Yes  ☑ No
   - Can the course be repeated for credit?  ☐ Yes  ☑ No
7. Grade Option: Letter (A, B, C, ...)  Instruction Type: lecture laboratory  (Note: Lect/Lab info.
   must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   HRMA / 2422 / Food Service Production and Operations
   - Start Date (yyyy3): 2003  Content I.D.: 291886
9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
   Cr: 4. (3-4). Prerequisites: or concurrent enrollment: HRMA 1101, 1337, 1345. Description (30 words
   max.): Foodservice systems, including menu management, purchasing, and production applied to an
   operating environment. Laboratory aspects and demonstration of basic food production techniques and
   principles.
10. Dean's Signature: __________________________ Date: 10-10-07
    Print/Type Name: Carl Boger

- Created on 08/31/2007 11:17:00 AM -