ADMISSIONS APPEAL FORM

Freshman applicants to the University of Houston who do not meet regular admission requirements may request further consideration by submitting information which demonstrates their potential for academic success at the University. Applicants are encouraged to appeal only if their academic credentials (test scores and/or grades) have changed significantly or if they wish to provide additional information that further explains personal circumstances that may have affected their ability to meet admissions requirements.

ALL appeal applicants are required to submit the following items to the Office of Admissions:

- Admissions Appeal Form
- Personal Statement - The statement should explain why the student should be considered for admission even though he or she has previously been denied, focusing on 1) circumstances surrounding the student’s academic or personal experiences in high school that may explain why minimum admissions requirements were not met and 2) how the student plans to succeed academically despite not meeting minimum admissions requirements. The Appeals Committee will be looking for specific evidence beyond grades, class rank, and test scores that have already been considered in previous admissions attempts.
- Two Letters of Support - We recommend letters from school counselors, teachers, and/or personal references who can speak to circumstances surrounding the student’s academic or personal experiences in high school that may explain why minimum admissions requirements were not met and/or can confirm that there is reasonable evidence that the student can succeed academically despite not meeting minimum admissions requirements. Letters should be updated to address the application appeal process specifically rather than for the general purpose of admission to the University of Houston. Please do not include letters from immediate family members.
- At least two SAT or ACT scores - Scores must be submitted electronically through College Board or ACT
- Updated Official High School Transcript - Should include grades from most recently completed semester
- Current Resume including; employment, volunteer hours, extracurricular activities, talents and awards
- Official College Transcript (only for students earning dual credit for college courses in high school)

Applicants may also provide any additional documents that they feel will help support their appeal, provided those documents and the relevance to the appeal are referenced in the Personal Statement.

Appeal applicants must have already received an admission decision from the University of Houston.

Requests for individual review from applicants that have not received a decision will not be processed.

Only complete applications with all required materials will be reviewed by the Appeals Committee.

Applicants are encouraged to turn in all appeal documentation together. Students on a visa with foreign coursework only (International Students) are not eligible for Admission Appeal review.

Updated 2.15.19
NAME
First                        Middle                        Last

ADDRESS
Number and Street                  Apartment #

City                        State/Country                   Zip Code

Phone # (______)_________________ UH ID Number __________________

Email address_____________________________ Date of Birth ____/____/____ mm dd year

TERM APPLIED    Summer_________    Fall __________

SIGNATURE_________________________________ Date ______________

DEADLINES
Admission Appeal Review sessions occur periodically throughout the spring and summer. You will receive notification by email after your documents have been received. After your appeal has been reviewed, you will receive an email informing you of the committee’s decision. To be assured that your appeal is reviewed all required documents must be RECEIVED by the Office of Admissions no later than the appropriate date indicated below:

Summer 2019 - May 10, 2019
Fall 2019 - July 5, 2019

How to submit your appeal:

Mail: Admission Appeal Committee Office of Admissions University of Houston 4434 University Drive Houston, TX 77204-2023

Drop off: University of Houston Welcome Center (at the corner of University Dr. and Calhoun Rd.)

E-mail: admissionappeal@uh.edu

Upload: Submit your Admission Appeal Form and upload your supporting documents directly to your To-Do List on myUH.

If you have questions concerning the Admission Appeal Review, please call the Office of Admissions at (713) 743-1010, option 4 or send an email to admissionappeal@uh.edu.

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