FRESHMAN ADMISSIONS APPEAL FORM

Freshman applicants to the University of Houston who do not meet regular admission requirements may request further consideration by submitting information which demonstrates their potential for academic success at the University. **Students are encouraged to appeal only if their academic credentials (test scores and/or grades) have changed significantly or if they wish to provide additional information that further explains personal circumstances that may have affected their ability to meet admissions requirements.**

ALL appeal applicants are require to submit the following items to the Office of Admissions:

- Admissions Appeal Form
- Personal Statement (The statement should include information explaining why the student should be considered for admission and the supplemental factor(s) that form the basis of his/her request.)
- Two Letters of Support (Letters of support can be from school counselors, teachers, and/or personal references who can confirm that there is reasonable evidence that the student can succeed academically at the University of Houston. Please do not include letters from immediate family members.)
- At least two SAT or ACT scores (scores must be submitted electronically through College Board or ACT)
- Updated Official High School Transcript (Should include grades from most recently completed semester)
- Current Resume including employment, volunteer hours, extracurricular activities, talents and awards
- Official College Transcript (only for students earning dual credit for college courses in high school)

Applicants may also provide any additional documents that they feel will help support their appeal. Appeal applicants must have already received an admission decision from the University of Houston. Requests for individual review from applicants that have not received a decision will not be processed. Those who fail to include any of the required materials above will be contacted and required to turn in all documentation in order to receive a decision from the Appeals Committee. Applicants are encouraged to turn in all appeal documentation together, but items may be submitted separately. **Students on a visa with foreign coursework only (International Students) are not eligible for Admission Appeal review. Graduate students are not eligible for Admission Appeal review.**

**NAME**

Mr./Ms. ___________________ First ______ Middle ______ Last ______

**ADDRESS**

Number and Street __________________________ Apartment # ______

City __________________ State/Country ______ Zip Code ______

Home phone # (______ ) ______________ myUH ID Number ______________

Email address ___________________________ Date of Birth _____/_____/______

**TERM APPLIED**

Summer _______ Fall _______

**SIGNATURE**

_________________________ ______________________ Date ________________

Updated 3.13.2018
DEADLINES

Admission Appeal Review sessions occur periodically throughout the year. You will receive notification by email after your documents have been received. After your appeal has been reviewed, you will receive an email informing you of the committee’s decision. To be assured that your documents are reviewed for the term to which you applied, all required documents must be RECEIVED by the Office of Admissions no later than the appropriate date indicated below:

**Summer 2018 - May 4, 2018**
**Fall 2018 - July 6, 2018**

Mail all Admission Appeal documents to:

Admission Appeals Committee  
Office of Admissions  
University of Houston  
Welcome Center  
4434 University Drive  
Houston, Texas 77204-2023

or

Email documents to:

admissionappeal@uh.edu

This information may also be submitted in person to the University of Houston Office of Admissions, located at The Welcome Center (at the corner of University Blvd. & Calhoun). If you have questions concerning the Admission Appeal Review, please call the Office of Admissions at (713) 743-1010, option 4 or send an email to admissionappeal@uh.edu.

Updated 3.13.2018