

I-20/DS-2019 TRANSFER FORM



Only for admitted students currently on F-1 status transferring from a U.S. institution

This form should be used by students who are currently on F-1 status at another U.S. institution and wish to transfer the SEVIS Form I-20 to the University of Houston for undergraduate studies. After receiving admission to UH, the student should complete Section 1 and have his/her current DSO complete Section 2. The completed form must be submitted to the UH Office of Admissions, 4434 University Drive, Houston TX 77204-2023 by FAX 713-743-8336 or email to: Jamail Garrick, SEVIS Coordinator jgarric@central.uh.edu

SECTION 1: TO BE COMPLETED BY THE STUDENT APPLICANT

(Last Name/Family/Surname) (Given/First Name) (Middle) Semester of Enrollment

UH ID (PeopleSoft ID) DATE OF BIRTH (mm/dd/yyyy) Email

I authorize my current institution to provide the information requested in **SECTION 2** of this form to the UH Office of Admissions.

Student's Signature Date (mm/dd/yyyy)

SECTION 2: TO BE COMPLETED BY INTERNATIONAL ADVISOR/DSO

1. The Student's SEVIS ID Number: _____
2. The Student's SEVIS status is (circle one): Initial Active Completed Terminated
Additional notes regarding status _____
3. Student's length of study at your institution (mm/dd/yyyy) From: _____ Until _____
4. Has the student been authorized for any periods of CPT/OPT (circle one): YES NO If yes, please indicate dates:
CPT _____ OPT _____
5. Please indicate any dates the student was authorized for REDUCED course load (if applicable):
(MM/DD/YYYY) From _____ To: _____
Reason: _____
Program Level: _____
6. SEVIS Transfer Release Date (mm/dd/yyyy): _____

Name of DSO and title Phone Email

Name of Institution/School City State

DSO Signature Date (mm/dd/yyyy)

DSO: Please release SEVIS record to University of Houston-System SEVIS School Code: HOU214F00110000 E.V.P. No. P-1-02650 Student: Your UH I-20 will not be processed until AFTER your SEVIS record has been released to the University of Houston.

If you have questions about your Form I-20 Transfer, please email Jamail Garrick, SEVIS Compliance Coordinator jgarric@central.uh.edu

You must complete the I-20 transfer steps by reporting to International Student & Scholar Services office within 15 days of the reporting date listed on item 5 of your UH I-20. If you do not you may be in violation of your F-1 status. State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the university collects about you by use of this form; (2) under sections 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.