

Recurring Gift Credit Card Information

Name (last): _____ (first): _____

Please charge my: VISA MasterCard AMEX Discover

Account Number: _____ Expiration date: _____

Security Code Digits: _____ 3 digits on back, or 4 on front of AMEX.

Designation: _____ Amount: _____

Additional designation: _____ Amount: _____

Additional designation: _____ Amount: _____

Total Amount: _____

Recurring Gift Scheduling Options

Please break my gift into equal installment amounts for a multi-payment pledge gift:

Monthly Quarterly Semi-Annually Annually

Please continue to bill my card: _____ Until my total gift has been fulfilled.

_____ Until my credit card expires. (This is an annual gift.)

Billing Address

Name: _____ Street: _____

City: _____ State/Province: _____ Zip: _____ Country: _____

Matching Gifts

Did you know you can double or triple your gift if you or your spouse work for a company with a matching gift program? Learn whether your company has a matching gift program by contacting your Human Resources Department directly.

I work for a matching gift company: _____

My spouse works for a matching gift company: _____

Send your completed matching gift form to:

Matching Gift Administrator
Donor and Alumni Records
P.O. Box 867
Houston, Texas 77001-0867

Business Information

Please help us keep your record up to date by completing the following:

Job title: _____ Employer: _____

Street: _____ City: _____ State/Province: _____ Zip: _____

Country: _____ Email: _____ Phone: _____ Cell Phone: _____

Mail this form to: **Donor and Alumni Records • P.O. Box 867 • Houston, Texas 77001-0867**

If you have questions, contact Sara Haynes at (713) 743-8852.