

U N I V E R S I T Y *of* H O U S T O N

UNIVERSITY COORDINATING COMMISSION

Minutes for September 4, 2009

A meeting of the University Coordinating Commission convened at 11:30 am on Friday, September 4, 2009, in room 209 of the E Cullen Building.

Members Present: Elaine Charlson, Mark Clarke, Doug Eikenburg, William Fitzgibbon, T. Randall Lee on behalf of Wynne Chin, Prince Wilson on behalf of Kenneth Fomunung, James Garson, Joe Papick, Dan Wells, and Lawrence Williams

Members Absent: Kenneth Fomunung

Staff: Jeanette Morales

I Call to Order; Minutes for 5/20/09

Mark Clarke called the meeting to order at 11:38 am. Minutes for 5/20/09 were approved.

II Announcements

A Fall 2009 meeting dates: UCC members discussed possible dates and times during the meeting and asked Jeanette Morales to assist in finalizing meeting dates. Spring 2009 meeting dates: will be determined after January the change in membership

B E-mail listserves:
UC-COORD-COMMISSION@LISTSERV.UH.EDU - Commission members
UCC-NEWS@LISTSERV.UH.EDU - Commission news: UH community members may subscribe by sending an e-mail request to ucc@uh.edu

C Website: <http://www.uh.edu/ucc/>

III Election of Chair: Mark Clarke was elected chair.

IV Introduction of University Coordinating Commission Members

V Overview of University Coordinating Commission Mission – Dan Wells

Dan Wells gave a brief overview of the UCC's mission and workflow procedure to old and new members. He also reminded members that this governance group has a website and encouraged the UCC to refer faculty, staff, and students to this website with regards to creating policy.

VI UCC 0105 09S: MAPP 14.01.01 Campus Sustainability

This document was submitted by the Faculty Senate

This document has been reviewed by the Faculty Senate

Submitter's recommendation for further review: no recommendation made

Forward to: Deans' Council, Faculty Senate, SGA, Staff Council, Purchasing & Plant Operations Committee, and Executive VP for Administration & Finance

Replies due: 10/5/09

Replies received: none at this time

VII UCC 0111 09S: Course Withdrawal Procedures for Students in Graduate Programs

This document was submitted by Graduate & Professional Studies Council

This document has been reviewed by the Faculty Senate

Submitter's recommendation for further review: no recommendation made

Forward to: Associate Deans, Council of Chairs, International Student and Scholar Services Office (ISSSO), SGA, Undergraduate Council, and RAR

Replies due: 10/5/09

Replies received: none at this time

VIII UCC 0112 09S: Proposal to Raise Freshman Admission Standards in 2011

This document was submitted by Undergraduate Council

This document has been reviewed by Undergraduate Council

Submitter's recommendation for further review: Dean's Council, SGA, Undergraduate Council

Forward to: SGA and Athletics Department

Replies due: 10/5/09

Replies received: none at this time

IX UCC 0113 09F: Academic Honesty for Graduate and Professional Studies Students

This document was submitted by Graduate and Professional Studies Council

This document has been reviewed: Graduate & Professional Studies Council

Document was withdrawn by Graduate & Professional Studies Council for further review.

Therefore the corresponding "response" document UCC 0114 09F: Dean of Students

Response was withdrawn as well.

X Old Business/New Business

UCC Chair Mark Clarke brought forth discussion from the 5/20/09 UCC meeting concerning MAPP generation, MAPP workflow/review/approval process, and how the UCC should be more firmly integrated into the MAPP workflow system. Dr. Randall Lee provided copies of flowcharts regarding current MAPP review process. UCC members discussed how the review process needs to be restructured and how UCC should be integrated into this process. Dan Wells made a motion for the Faculty Governance Committee to make a recommendation on how to include the University Coordinating Commission into the MAPP review process. Larry Williams seconded the motion. Randall Lee who is a member of this committee encouraged the UCC members to send comments to him (trlee@uh.edu). He and the Faculty Governance Committee will work with the MAPP administrative staff member on improving this process and inserting UCC presence in the review workflow.

XI Adjournment: 12:25 pm