

U N I V E R S I T Y *of* H O U S T O N

UNIVERSITY COORDINATING COMMISSION

Minutes for April 29, 2009

A meeting of the University Coordinating Commission convened at 3pm on Wednesday, April 29, 2009, in room 209 of the E.Cullen Building.

Members Present: Wynne Chin, Elaine Charlson, Mark Clarke, Kenneth Fomunung, Catherine Patterson, Dan Wells

Members Absent: Rigoberto Advincula, Sandy Coltharp, Jerry Waite

Staff: Jeanette Morales

I Call to Order; Minutes for 3/30/09

Dan Wells called the meeting to order at 10:07am. Minutes for 3/30/09 were approved.

II Announcements

A Spring 2009 meeting dates: May 20, 2009

B E-mail listserves:

UC-COORD-COMMISSION@LISTSERV.UH.EDU - Commission members

UCC-NEWS@LISTSERV.UH.EDU - Commission news: UH community members may subscribe by sending an e-mail request to ucc@uh.edu

C Website: <http://www.uh.edu/ucc/>

III UCC 0096 09S: Medical & Administrative Withdrawal - Change in Deadline Terminology Request

This document was submitted by Undergraduate Council

This document was reviewed by Undergraduate Council

Submitter's recommendation for further review: none

Forwarded to: Dean's Council, Dean of Students, Faculty Senate, Graduate & Professional Studies, Residential Life & Housing, Scholarships & Financial Aid

Replies due: 4/27/09

Responses received:

UCC 0103 09S: GPSC Response to UCC 0096 09S: Medical & Administrative Withdrawal - Change in Deadline Terminology Request

UCC 0104 09S: Residential Life & Housing Response to UCC 0096 09S: Medical & Administrative Withdrawal - Change in Deadline Terminology Request

Document is certified.

IV UCC 0100 09S: Request for Implementation of USD Task Force Recommendations

This document was submitted by Undergraduate Council

This document was reviewed by Undergraduate Council

Submitter's recommendation for further review: none

Forwarded to: Dean's Council, Faculty Senate, SGA, and Assistant Vice President for Undergraduate Studies (to send a formal receipt of policy notice to the advising community)

Replies due: 5/15/09

V UCC 0101 09S: Credit for Chemistry Labs

This document was submitted by Undergraduate Council

This document was reviewed by Undergraduate Council

Submitter's recommendation for further review: none

Forwarded to: To be determined

Not considered university-wide policy.

VI UCC 0102 09S: Undergraduate Drop Policy

This document was submitted by Undergraduate Council

This document was reviewed by Undergraduate Council

Submitter's recommendation for further review: none

Forwarded to: Dean's Council, Faculty Senate, ISSO, SFA, SGA

Replies due: 5/15/09

VII New Business

Chair Dan Wells inquired about the status of the new Travel Policy guidelines for faculty and staff that will be go into effect May 1, 2009 and whether it has generated input from the campus. Dr. Elaine Charlson informed him that the Office of the General Counsel is fine-tuning the policy language before the policy goes into effect. Dan Wells suggested that once the policy language is finalized, he would ask Dr. Charlson to forward it to the UCC so that it can be acknowledged and processed expeditiously before the effective implementation date.

The UCC set the next meeting for May 20, 2009 at 10am in room 209 E. Cullen. Any proposed policies needing urgent attention can be dealt with via an email meeting if needed.

VI Adjournment: 10:37am