

# U N I V E R S I T Y *of* H O U S T O N

## UNIVERSITY COORDINATING COMMISSION

### Minutes for March 10, 2008

A meeting of the University Coordinating Commission convened at 11:02 am on Monday, March 10, 2007, in room 311Q of the E Cullen Building.

Members Present: Wynne Chin, Joel Bloom, Elaine Charlson, Joe Kotarba, Robert McPherson, David Papell, David Rosen

Members Absent: John Antel, Keith Kowalka, Dan Wells

Staff:: Marsha Daly

#### **I Call to Order; Minutes for 12/7/07**

Wynne Chin called the meeting to order at 12:04 pm. Minutes for 12/7/07 were approved.

#### **II Announcements**

**A Spring 2008 meeting dates:** April 14

**B E-mail listserves:**

[UC-COORD-COMMISSION@LISTSERV.UH.EDU](mailto:UC-COORD-COMMISSION@LISTSERV.UH.EDU) - Commission members

[UCC-NEWS@LISTSERV.UH.EDU](mailto:UCC-NEWS@LISTSERV.UH.EDU) - Commission news: UH community members may subscribe by sending an e-mail request to madaly@uh.edu

**C Website:** <http://www.uh.edu/ucc/>

#### **III UCC 0041 08S: Affiliation with the Workers Rights Consortium and the Designated Suppliers Program (UB44009)**

This document was submitted by SGA

This documents has been reviewed by SGA

No response to requests for information on others that have already reviewed document.

**Forward to: Staff Council and Faculty Senate**

**Replies due: 4/8/08**

#### **IV UCC 0042 08S: Student Academic Bill of Rights**

This document was submitted by SGA

This documents has been reviewed by SGA

No response to requests for information on others that have already reviewed document

**Document will be returned to SGA for clarification of new and existing policy (per Mr. Rosen's request).**

#### **V UCC 0043 08S: Graduate Student Assistantships**

This document was submitted by SACS Reaffirmation Director

This document has been reviewed by Faculty Senate  
Graduate & Professional Studies Council: Dr. McPherson will make sure it has been seen by  
GPSC. Dr. Mariotto indicated to Dr. Chin that it had been reviewed there.  
Deans Council and Associate Deans: Dr. Charlson will make sure they see it.  
**Document is Certified:** upon confirmation that GPSC has seen it.

**VI UCC 0044 08S: SACS Faculty Credentials Guidelines**

This document is the supporting material for UCC 0043 08S. It will be merged into one document  
numbered UCC 0043 08S.

**No further action needed.**

**VII Review of current operating procedure including strategies for soliciting proposed policies**

**VIII Review of the definition of "policy"**

What is the population of impact?

Who are we helping? Administration?

“Procedure” is implementation of a policy.

It is unclear to others what “policy” is. We need to educate groups.

A presentation at the Cabinet meetings.

Invite VPs to a UCC meeting to discuss our purpose.

Meet with Dr. Khator to discuss Faculty Governance at UH.

*We are attempting to change a culture.*

**IX Mandatory vs. voluntary submission to UCC**

We cannot enforce having all policy submitted to us.

We are a service to aid getting documents approved by Administration.

Administration should require all groups to submit policy to us before they will sign.

*We are attempting to change a culture.*

**X Old Business/New Business**

**XI Adjournment: 1:12 pm**