

# U N I V E R S I T Y *of* H O U S T O N

## UNIVERSITY COORDINATING COMMISSION

### Minutes

November 29, 2006

A meeting of the University Coordinating Commission convened at 12:05 pm on Wednesday, November 29, 2006, in room 311Q of the E Cullen Building.

Members Present: John Antel, Joel Bloom, Elaine Charlson, Steven Craig, Joseph Kotarba, Allen Warner

Members Absent: Carol Barr, Bruno Breitmeyer, Brian Knoll, Francisco Zelaya

Staff: Marsha Daly

#### **I Call to Order; Minutes for 10/25/06**

UCC Chair, Joe Kotarba called the meeting to order at 12:05 pm. Minutes for 10/25/06 were approved as written.

#### **II Announcements**

##### **A Meeting Dates:**

Fall 2006 Meetings: December 13 (tentative) – will only meet if there are any documents to discuss

##### **B E-mail listserves:**

[UC-COORD-COMMISSION@LISTSERV.UH.EDU](mailto:UC-COORD-COMMISSION@LISTSERV.UH.EDU) - Commission members

[UCC-NEWS@LISTSERV.UH.EDU](mailto:UCC-NEWS@LISTSERV.UH.EDU) - Commission news: UH community members may subscribe by sending an e-mail request to [madaly@uh.edu](mailto:madaly@uh.edu)

##### **C Website – [www.uh.edu/ucc](http://www.uh.edu/ucc)**

#### **III Attendance at Council meetings**

Undergraduate Council: December 6, 2006

Graduate and Professional Studies Council: December 5, 2006

Student Government – TBA

Research Council – TBA

#### **IV Draft letter from Dr. Gogue: Recommend the final paragraph be amended as below.**

“If your group is working on a new policy, or significantly revising an existing one, that would broadly affect the University community please contact either....”

*Send to:* Deans, Associate Deans, Council Chairs, and Chairs of the 36 Standing Committees.

#### **V UCC 0003 06F: Graduate Student Parking: UC 0008 06F: Response from Staff Council**

The response has been sent to Mr. Browand and Dr. Rudley.

*Certify.*

#### **VI Old Business:**

**UCC 0005 06F:** MAAP: Scholarship Administration – *Certify.*

**UCC 0010 06F: Mission Statement**

*Vet to:* All groups

**New Business:**

**UC 0009 06F:** Electronic Theses and Dissertation (GPSC 5317)

*Vet to:* Faculty Senate

Research Council

Council of Deans

Associate Deans

Intellectual Property

Library

IT Coordinating Committee

**VII Adjournment at 12:55 pm**