READMISSION FROM SUSPENSION PETITION

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY

Readmission from suspension is neither automatic nor guaranteed. The student must express the desire for readmission and request initiation of the readmission process by completing this petition.

Effective fall 2011, suspended students are required to apply for readmission using the Apply Texas Application, pay a $50 application fee, and submit all credentials by the readmission deadline to the Office of Admissions. Deadlines, as well as college specific procedures and requirements for readmission from suspension, can be found at http://www.uh.edu/admissions/apply/re-apply-former-student/index.php.

It is the STUDENT’S RESPONSIBILITY to see that ALL officially sealed college transcripts from ALL universities or colleges (UH and transfer schools) are included with the petition and submitted to the Office of Admissions. If you are currently enrolled in courses at a community college the In-Progress Grade Report Form completed by the instructor(s) is required.

Deadline dates for submitting the College of Technology Readmission from Suspension Petition is as follows (Please check the semester for which you are reapplying):

<table>
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<tr>
<th>Fall Semester</th>
<th>Spring Semester</th>
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<td>June 1</td>
<td>November 1</td>
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Incomplete applications submitted to the Office of Admissions will not be reviewed.

Submit your completed petition package to the Office of Admissions in the Welcome Center.

Please do not call the Academic Services Center for a decision. Students will receive an admissions decision mailed from the Office of Admissions. In compliance with the Right to Privacy Act, no information will be given out by phone.
Readmission from Suspension Petition Check List

Please make sure that you have submitted all of the following items.

Incomplete petitions WILL NOT be reviewed. All items must be turned in to the Office of Admissions in the Welcome Center.

___ Apply Texas Application (ATA) for former students completed with appropriate fee paid.

___ College of Technology Readmission from Suspension Petition completely filled out.

___ Official, sealed University of Houston Transcripts submitted to the Office of Admissions.

___ Official, sealed transcripts from ALL other college(s)/university(ies) submitted to the Office of Admissions.

___ Well-written typed responses to the questions on third page of this petition form.

___ In-Progress Report (if you are currently taking courses at another college/university).

If you are readmitted:

(a) A **MINIMUM** semester GPA of **2.0** must be obtained each semester while on probation:
(b) No grade of **F, I,** or **U** may be earned;
(c) Total enrollment must not exceed 13 hours in the Fall/Spring semesters, 7 hours in the summer sessions.
(d) Department chair or committee may require additional conditions.

I understand that the following minimal conditions will regulate my enrollment in the College of Technology for the semester of readmission on probation if this application is approved. I also understand that failure to meet any of the conditions will result in academic suspension from the University of Houston.

____________________________________________________ ___________________
Student Signature Date
READMISSION FROM SUSPENSION PETITION

Name _____________________________ PeopleSoft # _______________________

E-mail Address _____________________ Daytime Phone ________________________

Mailing Address _____________________ City __________________ State ______ Zip ______

Current Major ______________________ Classification: (FR, SO, JR, SR) ______ Cmpl hrs: Att hrs ______ Current UH GPA ______

What major do you wish to pursue in the College of Technology?

Semester/Year of Suspension __________ Total Number of Suspensions __________

Have you enrolled in any other college or university since your last suspension from UH? _______________ (Yes / No)

Name of Institution: __________________________________________________________________________

Are you employed? _____________ If yes, how many hours per week? _______________

If readmitted, what will be your work schedule (Hours / week)? ____________________________________

Please answer the following questions in a well-written typed response (please attached to application):

Describe the circumstances that led to your suspension.

Describe the procedures you intend to implement to improve your academic standing. In addition, please discuss your interest in your choice of major and your background that led to this interest.

If you are readmitted:

(e) A MINIMUM semester GPA of 2.0 must be obtained each semester while on probation:
(f) No grade of F, I, or U may be earned;
(g) Total enrollment must not exceed 13 hours in the Fall/Spring semesters, 7 hours in the summer sessions.
(h) Department chair or committee may require additional conditions.

I understand that the following minimal conditions will regulate my enrollment in the College of Technology for the semester of readmission on probation if this application is approved. I also understand that failure to meet any of the conditions will result in academic suspension from the University of Houston.

____________________________________________________  ______________________
Student Signature Date
OFFICE USE ONLY

Department chair recommendation:

( ) Readmission Approved
Comments:

( ) Readmission Denied
Comments:

______________________________________________________
Department Chair’s Signature Date

READMISSION COMMITTEE’S DECISION

( ) Readmission Approved
Comments:

( ) Readmission Denied
Comments:

______________________________________________________
Committee Chair’s Signature Date

ASSOCIATE DEAN’S DECISION

( ) Readmission Approved
Comments:

( ) Readmission Denied
Comments:

______________________________________________________
Associate Dean’s Signature Date

Revised 02/12