

Certification Program

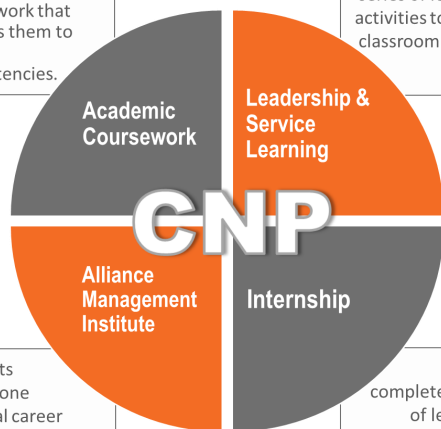
The **Nonprofit Leadership Alliance**, formerly *American Humanics*, at the University of Houston Graduate College of Social Work offers a specific undergraduate and/or post-baccalaureate curriculum which utilizes the competencies required nationally by the Nonprofit Leadership Alliance to prepare students for the credential of **Certified Nonprofit Professional (CNP)**.

Students participate in coursework that exposes them to 10 core competencies.

Students complete a series of leadership activities to support classroom learning.

Students attend one national career development conference.

Students complete a series of leadership activities to support classroom learning.



Certification requirements may be completed as a post-baccalaureate student.

To become a **Certified Nonprofit Professional (CNP)** you must complete the following four (4) categories:

1 Academic Coursework

"CORE" COURSES

- ☐ **Historical and Philosophical Foundations***
SOC 3318 Intro To Social Work and Social Services
(Offered in the Fall and Spring semesters)
- ☐ **General Nonprofit Management***
SOCW 3354 Nonprofit Management
(Offered Fall semester only, Tues. 6:00—9:00 pm)
- ☐ **Nonprofit Financial Management***
SOCW 3330 Nonprofit Financial Management
(Offered Spring semester only, Tues. 6:00—9:00 pm)

"MENU" COURSES

- ☐ **Cultural Competency & Diversity (Choose One)**
HDFS 2317 Intro to Human Development
HDFS 4316 Development of Social Relations
(Both are required as an HDFS major)
- ☐ **Nonprofit Marketing/Public Relations (Choose One)**
MARK 3336 Elements of Marketing
COMM 3356 Business/Professional Communications
COMM 3368 Principles of Public Relations
- ☐ **Non-Credit Fund Development Workshop Series**
8 four-hour long workshops (32 contact hours)
Offered in the *Spring semester only*
(8 consecutive Fridays 1:00—5:00 pm)

**Must be completed in order to start the internship.*

MEET WITH YOUR **DEPARTMENTAL ACADEMIC ADVISOR** FOR
MAJOR-SPECIFIC REQUIREMENTS

MEET WITH A **NONPROFIT LEADERSHIP ALLIANCE PROGRAM STAFF**
FOR PROGRAM ENROLLMENT AND CERTIFICATION REQUIREMENTS

2 Leadership & Service Learning

- ☐ Active participation in the **Nonprofit Leadership Student Association (NLSA)**.
Minimum of ten (10) hours per semester of association and/or committee meeting attendance.
- ☐ Organize and participate in at least **three (3) agency site visits**.
A minimum of three (3) offered EVERY semester
- ☐ Organize and attend **Fall Professional Workshop Series**.
Four (4) Fridays from 1:00—5:00 pm
- ☐ Organize and attend at least **one (1) Fall Retreat**.
One (1) full day in September
- ☐ Organize and attend at least **one (1) Flo McGee Career Development Institute (CDI)**
- ☐ Organize and attend at least **one (1) Annual Recognition Event**.
Typically late April or early May

Students are strongly encouraged to gain additional experience in the nonprofit sector through individual/ community volunteer work and leadership roles through NLSA.



3

Alliance Management Institute (AMI)

Students must attend at least one (1) national conference, Alliance Management Institute (AMI). AMI is an intensive educational symposium designed to expose the next generation of nonprofit leaders to the realistic experiences of a nonprofit organization.

Fund Campaign

- Occurs each fall semester preceding the conference in January
- Students raise funds for their conference and travel costs (typically \$950)

Campaign Resources

- Workshops
- Committee meetings
- Organized fundraising events
- One-on-one guidance



The Experience

- Workshops
- Plenary Sessions
- Case Study

Expand your knowledge and appeal

Benefits

- Professional development
- Fundraising experience gained
- Networking with other students and professionals nationwide

4

Internship

- Each supervised internship consists of **480 contact hours** in a 501 (c)(3) nonprofit organization.

To be completed part-time over two (2) semesters
or full-time over one (1) semester.

- This internship may be taken for internship for course credit.

Students must approve their internship credit hours with their departmental academic advisor **AND** the Nonprofit Leadership Alliance Program Director.

- Required Courses to be completed prior to starting the internship:

- ☐ SOC 3318
- ☐ SOCW 3354
- ☐ SOCW 3330



How to Fit NLA Into Your Schedule

Fall Requirements	Spring Requirements	Fall or Spring Requirements
Courses <ul style="list-style-type: none"> SOCW 3354 General Nonprofit Management (Tuesdays, 6:00—9:00 pm) 	Courses <ul style="list-style-type: none"> SOCW 3330 Nonprofit Financial Management (Tuesdays, 6:00—9:00 pm) Fund Development Workshop Series (8 consecutive Fridays, 1:00—5:00 pm) 	Courses <ul style="list-style-type: none"> SOC 3313 Intro to Social Work and Social Services Cultural Competency & Diversity elective(s) Nonprofit Marketing/Public Relations elective
Co-Curricular <ul style="list-style-type: none"> Fundraising for AMI Fall Retreat (September) \$25.00—\$30.00 Fall Professional Workshop Series (4 Fridays, 1:00—5:00 pm) 	Co-Curricular <ul style="list-style-type: none"> AMI (1st week of January) Flo McGee Career Development Institute (CDI) (April) Annual Recognition Event (last week of April/first week of May) 	Co-Curricular <ul style="list-style-type: none"> Three (3) agency site visits Active participation in NLSA



Scholarships, Fees, and Other Program Costs

Scholarships	Fees
NLA offers competitive application-based scholarships for: <ul style="list-style-type: none"> NLSA Student Body NLA Internship Experience Tuition Graduate School (GCSW) 	Local Chapter/Campus (Annual fees) <ul style="list-style-type: none"> Annual Participation Fee \$100 assessed to UH Fee Bill Student Association Dues \$15 per semester paid to NLSA Treasurer
Other Program Costs <ul style="list-style-type: none"> Fall Retreat AMI Internship Expenses Tuition and fees for related coursework 	National (one-time fees) <ul style="list-style-type: none"> Enrollment Fee \$25 paid via National website Certification Fee \$100 paid for program completion

Find Out More!

All students who wish to seek this certification must meet with a Nonprofit Leadership Alliance Staff member to enroll.

In order to do this, please contact::

Amber Rangel

Program Coordinator

(713)743-8137

arrangel2@uh.edu

Melanie Barr Fitzpatrick

Program Director

(713)743-8018

mbarrfitzpatrick@uh.edu

Visit the NLA Office at:

University of Houston
Social Work Building, (UH #549)
Room 404 & 405

NLA Website:

<http://www.uh.edu/socialwork/nonprofitleaders>